

Level 2 Award/Certificate/Diploma in Fashion (7160-02/12/22)

September 2017
Version 3.1



Qualification at a glance

Subject area	Fashion
City & Guilds number	7160
Age group approved	All
Assessment	Assignment
Fast track	Available
Support materials	Centre handbook Assessment pack
Registration and certification	Consult the Walled Garden/Online Catalogue for last dates

Title and level	City & Guilds number	Accreditation number
Level 2 Award in Fashion - Sampling Fashion Techniques	7160-02	600/8746/8
Level 2 Award in Textiles– Textile Decoration	7160-02	600/7422/X
Level 2 Award in Fashion - Blouses and Shirts	7160-02	600/7532/6
Level 2 Award in Fashion - Fitted Lined Skirt	7160-02	600/7533/8
Level 2 Award in Fashion - Fitted Unlined Trousers	7160-02	600/7547/8
Level 2 Award in Fashion - Lined Jacket	7160-02	600/7534/X
Level 2 Award in Fashion - Dress	7160-02	600/7536/3
Level 2 Award in Fashion – Lingerie	7160-02	600/7537/5
Level 2 Award in Fashion - Fashion Corset	7160-02	600/7538/7
Level 2 Award in Fashion - Character Costume	7160-02	600/7539/9
Level 2 Award in Fashion - Pattern Cutting for Shirts and Blouses	7160-02	600/7540/5

Level 2 Award in Fashion - Pattern Cutting for a one piece garment	7160-02	600/7541/7
Level 2 Award in Fashion - Pattern Cutting for Skirts and Trousers		600/7535/1
Level 2 Award in Fashion – Accessory	7160-02	600/7542/9
Level 2 Award in Fashion - Illustration	7160-02	600/7543/0
Level 2 Award in Fashion - Blocked Straw Hat	7160-02	600/7544/2
Level 2 Award in Fashion - Blocked Felt Hat	7160-02	600/7545/4
Level 2 Certificate in Fashion	7160-12	600/7531/4
Level 2 Diploma in Fashion	7160-22	600/7619/7

Version and date	Change detail	Section
2.0 March 2013	Addition of unit 223. Amendment to structure.	5. Units
3.0 April 2013	Amendment to structure, a new award 'Sampling Fashion Techniques' has been added.	1. Introduction
3.1 September 2017	Adding GLH and TQT Removed QCF	Structure Appendix 1



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1 Introduction

This document tells you what you need to do to deliver the qualifications:

Area	Description
Who are the qualifications for?	For learners who want to develop their skills and creativity in fashion design and construction.
What do the qualifications cover?	They allow candidates to learn, develop and practise the creative skills required for career progression in the fashion sector.
What opportunities for progression are there?	They allow learners to progress to the following City & Guilds qualifications: <ul style="list-style-type: none">• Level 3 Award in Fashion (7160-03)• Level 3 Certificate in Fashion (7160-13)

Structure

To achieve the **Level 2 Award in Fashion (Sampling Fashion Techniques)** learners must achieve 4 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
L/504/5705	202	Sampling fashion techniques	4

To achieve the **Level 2 Award in Fashion (Blouses and Shirts)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
R/504/5706	204	Design and make a blouse or shirt	6

To achieve the **Level 2 Award in Fashion (Fitted Lined Skirt)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
Y/504/5707	205	Design and make a fitted lined skirt	6

To achieve the **Level 2 Award in Fashion (Fitted Unlined Trousers)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			

D/504/5708	206	Design and make fitted unlined trousers	6
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To achieve the **Level 2 Award in Fashion (Lined Jacket)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
T/504/5715	207	Design and make a lined jacket	6

To achieve the **Level 2 Award in Fashion (Dress)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
A/504/5716	208	Design and make a dress	6

To achieve the **Level 2 Award in Fashion (Lingerie)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
F/504/5717	209	Design and make lingerie	6

To achieve the **Level 2 Award in Fashion (Fashion Corset)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
L/504/5719	210	Design and make a fashion corset	6

To achieve the **Level 2 Award in Fashion (Character Costume)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
R/504/5723	211	Design and make a character costume	6

To achieve the **Level 2 Award in Fashion (Pattern Cutting for Shirts and Blouses)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
K/504/5842	212	Pattern cutting for shirts and blouses	6

To achieve the **Level 2 Award in Fashion (Pattern Cutting for a One Piece Garment)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
L/504/5736	213	Pattern cutting for a one piece garment	6

To achieve the **Level 2 Award in Fashion (Pattern Cutting for Skirts and Trousers)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			

R/504/5737	214	Pattern cutting for skirts and trousers	5
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To achieve the **Level 2 Award in Fashion (Fashion Accessory)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
Y/504/5738	215	Design and make a fashion accessory	6

To achieve the **Level 2 Award in Fashion (Illustration)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
D/504/5739	216	Fashion illustration	6

To achieve the **Level 2 Award in Fashion (Blocked Straw Hat)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
R/504/5740	217	Design and make a blocked straw hat with a brim	6

To achieve the **Level 2 Award in Fashion (Blocked Felt Hat)** learners must achieve 6 credits from the mandatory unit.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
Y/504/5741	218	Design and make a blocked felt hat with a brim	6

Please note there is one pathway (shown below) from the **7161-02 Level 2 Award in Textiles** that can be also achieved under the **7160-02**.

To achieve the **Level 2 Award in Textiles (Textile Decoration)** learners must achieve **6** credits from the mandatory unit

Level 2 Award in Textiles (Textile Decoration)

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
T/504/5648	203	Textile decoration	6

To achieve the **7160-12 Level 2 Certificate in Fashion**, learners must achieve a minimum of **19** credits, **8** credits must come from the mandatory units and a minimum of **11** credits must come from the optional units.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
F/503/7147	201	Developing design ideas	4
L/504/5705	202	Sampling fashion techniques	4
Optional			
T/504/5648	203	Textile decoration	6
R/504/5706	204	Design and make a blouse or shirt	6
Y/504/5707	205	Design and make a fitted lined skirt	6
D/504/5708	206	Design and make fitted unlined trousers	6
T/504/5715	207	Design and make a lined jacket	6
A/504/5716	208	Design and make a dress	6
F/504/5717	209	Design and make lingerie	6

L/504/5719	210	Design and make a fashion corset	6
R/504/5723	211	Design and make a character costume	6
K/504/5842	212	Pattern cutting for shirts and blouses	6
L/504/5736	213	Pattern cutting for a one piece garment	6
R/504/5737	214	Pattern cutting for skirts and trousers	5
Y/504/5738	215	Design and make a fashion accessory	6
D/504/5739	216	Fashion illustration	6
R/504/5740	217	Design and make a blocked straw hat with a brim	6
Y/504/5741	218	Design and make a blocked felt hat with a brim	6
L/504/7289	223	Design and make a 3D felt item	6

To achieve the **7160-22 Level 2 Diploma in Fashion**, learners must achieve a minimum of **49** credits, **14** credits must come from the mandatory units and a minimum of **35** credits must come from the optional units.

Unit accreditation number	City & Guilds unit number	Unit title	Credit value
Mandatory			
F/503/7147	201	Developing design ideas	4
L/504/5705	202	Sampling fashion techniques	4
M/504/5907	219	Understand how to work for a client to create a product	2
T/504/5908	220	Create a website using web design application templates	2
M/504/5910	222	Producing promotional publications	2
Optional			
T/504/5648	203	Textile decoration	6
R/504/5706	204	Design and make a blouse or shirt	6
Y/504/5707	205	Design and make a fitted lined skirt	6
D/504/5708	206	Design and make fitted unlined trousers	6
T/504/5715	207	Design and make a lined jacket	6
A/504/5716	208	Design and make a dress	6
F/504/5717	209	Design and make lingerie	6
L/504/5719	210	Design and make a fashion corset	6
R/504/5723	211	Design and make a character costume	6
K/504/5842	212	Pattern cutting for shirts and blouses	6
L/504/5736	213	Pattern cutting for a one piece garment	6

R/504/5737	214	Pattern cutting for skirts and trousers	5
Y/504/5738	215	Design and make a fashion accessory	6
D/504/5739	216	Fashion illustration	6
R/504/5740	217	Design and make a blocked straw hat with a brim	6
Y/504/5741	218	Design and make a blocked felt hat with a brim	6
A/504/5909	221	Product promotion using social media	2
L/504/7289	223	Design and make a 3D felt item	6

Total Qualification Time

Total Qualification Time (TQT) is the total amount of time, in hours, expected to be spent by a Learner to achieve a qualification. It includes both guided learning hours (which are listed separately) and hours spent in preparation, study and assessment.

Title and level	GLH	TQT
Level 2 Award in Fashion - Blouses and Shirts	36	60
Level 2 Award in Fashion - Fitted Lined Skirt	35	60
Level 2 Award in Fashion - Lined Jacket	35	60
Level 2 Award in Fashion - Dress	41	60
Level 2 Certificate in Fashion	132	190
Level 2 Diploma in Fashion	315	490



2 Centre requirements

Approval

If your Centre is approved to offer the Level 2 Award/Certificate/Diploma in Creative Techniques - Fashion (7112-02/12/19) you can apply for the new Level 2 Award in Fashion (7160-02), Level 2 Certificate in Textiles(7160-12) and Level 2 Diploma in Fashion approval using the **fast track approval form**, available from the City & Guilds website.

Centres should use the fast track form if:

- there have been no changes to the way the qualifications are delivered, and
- they meet all of the approval criteria in the fast track form guidance notes.

Fast track approval is available for 12 months from the launch of the qualification. After 12 months, the Centre will have to go through the standard Qualification Approval Process. The centre is responsible for checking that fast track approval is still current at the time of application.

To offer these qualifications, new centres will need to gain both centre and qualification approval. Please refer to the *Centre Manual - Supporting Customer Excellence* for further information.

Centre staff should familiarise themselves with the structure, content and assessment requirements of the qualifications before designing a course programme.

Resource requirements

Centre staffing

Staff delivering these qualifications must be able to demonstrate that they meet the following occupational expertise requirements. They should:

- be occupationally competent or technically knowledgeable in the areas for which they are delivering training and/or have experience of providing training. This knowledge must be to the same level as the training being delivered
- have recent relevant experience in the specific area they will be assessing
- have credible experience of providing training.

Centre staff may undertake more than one role, eg tutor and assessor or internal verifier, but cannot internally verify their own assessments.

Continuing professional development (CPD)

Centres must support their staff to ensure that they have current knowledge of the occupational area, that delivery, mentoring, training, assessment and verification is in line with best practice, and that it takes account of any national or legislative developments.

Candidate entry requirements

City & Guilds does not set entry requirements for these qualifications. However, centres must ensure that candidates have the potential and opportunity to gain the qualifications successfully.

Age restrictions

There is no age restriction for these qualifications unless this is a legal requirement of the process or the environment.



2 Delivering the qualification

Initial assessment and induction

An initial assessment of each learner should be made before the start of their programme to identify:

- if the learner has any specific training needs
- support and guidance they may need when working towards their qualifications
- any units they have already completed, or credit they have accumulated which is relevant to the qualifications
- the appropriate type and level of qualification.

We recommend that centres provide an induction programme so the learner fully understands the requirements of the qualifications, their responsibilities as a learner, and the responsibilities of the centre. This information can be recorded on a learning contract.

Support materials

The following resources are available for these qualifications:

Description	How to access
Assessment Pack for centres	www.cityandguilds.com
fast track approval forms	www.cityandguilds.com

Recording documents

Learners and centres may decide to use a paper-based or electronic method of recording evidence.

City & Guilds endorses several ePortfolio systems, including our own, **Learning Assistant**, an easy-to-use and secure online tool to support and evidence learners' progress towards achieving qualifications. Further details are available at: www.cityandguilds.com/eportfolios.



3 Assessment

Assessment of the qualification

All units are assessed by assignments.

Please refer to the City & Guilds assessment pack which can be found at www.cityandguilds.com

Assessment strategy

Assessments

This qualification is assessed by assignments. These assignments assess in a number of ways to provide a clear indication of candidate knowledge and skills. These include:

- practical tasks
- knowledge and understanding tasks.

The assessments are set by City & Guilds and are administered by the centre when the learner is ready. They are graded internally, using the information provided and the outcomes recorded on the documents provided by City & Guilds. Assessments are subject to internal and external verification.

For further details please refer to the Assessment Pack.

Recognition of prior learning (RPL)

Recognition of prior learning means using a person's previous experience or qualifications which have already been achieved to contribute to a new qualification.

RPL is not allowed for this qualification.



4 Units

Structure of units

These units each have the following:

- City & Guilds reference number
- unit accreditation number
- title
- level
- credit value
- unit aim
- endorsement by a sector or other appropriate body
- information on assessment
- learning outcomes which are comprised of a number of assessment criteria
- notes for guidance.

Summary of units

Unit	Title	UAN	Credits
201	Developing design ideas	F/503/7147	4
202	Sampling fashion techniques	L/504/5705	4
203	Textile decoration	T/504/5648	6
204	Design and make a blouse or shirt	R/504/5706	6
205	Design and make a fitted lined skirt	Y/504/5707	6
206	Design and make fitted unlined trousers	D/504/5708	6
207	Design and make a lined jacket	T/504/5715	6
208	Design and make a dress	A/504/5716	6
209	Design and make lingerie	F/504/5717	6
210	Design and make a fashion corset	L/504/5719	6
211	Design and make a character costume	R/504/5723	6
212	Pattern cutting for shirts and blouses	K/504/5842	6

213	Pattern cutting for a one piece garment	L/504/5736	6
214	Pattern cutting for skirts and trousers	R/504/5737	5
215	Design and make a fashion accessory	Y/504/5738	6
216	Fashion illustration	D/504/5739	6
217	Design and make a blocked straw hat with a brim	R/504/5740	6
218	Design and make a blocked felt hat with a brim	Y/504/5741	6
219	Understand how to work for a client to create a product	M/504/5907	2
220	Create a website using web	T/504/5908	2
221	Product promotion using social media	A/504/5909	2
222	Producing promotional publications	M/504/5910	2
223	Design and make a 3D felt item	L/504/7289	6

Unit 201

Developing design ideas

UAN:	F/503/7147
Level:	Level 2
Credit value:	4
GLH:	31
Relationship to NOS:	This unit is linked to the following National Occupational Standards for Creative and Cultural Skills: CR 2, 5, 6, 8, 9, 11, 13, 14, 15, 17, 19, 21, 22, 24, 30, 31 DES 3, 4, 5, 8, 10, 11, 18
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative and Cultural Skills, the Sector Skills Council for Craft and Design.
Aim:	This unit provides the learner with the practical skills and knowledge needed to use a range of materials to create and develop design ideas using colour, line, texture, shape and form.

Learning outcome
The learner will: 1. know how to work safely and effectively when developing design ideas.
Assessment criteria
The learner can: 1.1 identify health and safety regulations relating to tools and equipment used in design work 1.2 identify health and safety risks relating to materials used in design work.

Range
Regulations COSHH, Health and Safety at Work Act.
Tools and equipment Adhesive, cutting tools, drawing tools, applicators.
Materials Colouring mediums, drawing mediums, papers, card.

Learning outcome
The learner will: 2. be able to prepare for design work.
Assessment criteria
The learner can: 2.1 select craft materials to sample design ideas 2.2 select tools and equipment to sample design ideas 2.3 store craft materials, tools and equipment correctly.

Range
Craft materials Craft materials related to design – colouring mediums, drawing mediums, papers, card and similar items.
Tools and equipment Adhesive, cutting tools, drawing tools, applicators.

Learning outcome
The learner will: 3. be able to experiment with design ideas.
Assessment criteria
The learner can: 3.1 experiment with design materials to create visuals 3.2 explore the potential of design materials through experimentation.

Range
Experiment eg bend, fold, ease, cut, colour.
Explore the potential Use materials to experiment where there is no known outcome.

Learning outcome

The learner will:

4. be able to use different materials, mediums and techniques to create designs.

Assessment criteria

The learner can:

- 4.1 create a **primary** and **secondary** colour wheel by mixing colouring materials
- 4.2 create **tints, tones and shades** using colouring materials
- 4.3 create **greyscale** using colouring materials
- 4.4 make lines and marks using **mediums**
- 4.5 use lines and marks to evoke **mood**
- 4.6 produce **low relief** using a variety of materials
- 4.7 make **overlays**
- 4.8 create contrast using overlays
- 4.9 create **textures** using materials.

Range

Primary

Magenta, cyan and yellow.

Secondary

Violet, green and orange.

Tints, tones and shades

Add white, grey and black to primary colours.

Greyscale

Make a gradation ladder from white to black through the grey tones.

Lines and marks

eg contrasting lines, expressive lines, straight, curvilinear, angular lines, hatching, dots, dashes and similar drawn expressions.

Mediums

Wet mediums eg Ink, paint and similar items.

Dry mediums eg crayon, graphite, wax and similar items.

Mood

eg anger, tranquillity, excitement and similar expressive ideas.

Low relief

Low 3D effects, surface texture created by the addition and mixture of mediums.

Overlays

Transparent or translucent materials layered over underlying materials.

Textures

Visual texture eg colour discharge, rubbing, sponging, spraying, stippling, resists and similar.

Texture eg surface created by pleating, folding, embossing, crumpling and similar techniques.

Learning outcome

The learner will:

5. be able to develop shape.

Assessment criteria

The learner can:

5.1 create **shapes** using lines and marks

5.2 manipulate shapes to form pattern

5.3 use areas of **void**.

Range

Shapes

- Random - freely formed.
- Geometric - regular or mathematical shapes.

Void

Space occurring between designed shapes, negative space.

Learning outcome

The learner will:

6. be able to develop form.

Assessment criteria

The learner can:

6.1 create 3D form using construction methods

6.2 construct 3D form using **2D materials**.

Range

2D materials

eg acetate, balsa, card, paper, and similar items.

Learning outcome

The learner will:

7. be able to evaluate and record design work.

Assessment criteria

The learner can:

7.1 produce **records** of design ideas

7.2 **evaluate** results of design work.

Range**Records**

- written record
- visual record

The experimentations undertaken, or photographs where the life of the materials renders storage impractical.

Evaluate

Identify/record strengths and weaknesses of the designs undertaken.

Unit 202

Sampling fashion techniques

UAN:	L/504/5705
Level:	Level 2
Credit value:	4
GLH:	33
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit enables learners to experiment with techniques and materials used in fashion.

Learning outcome

The learner will:

1. be able to work safely and effectively when using tools, equipment and materials.

Assessment criteria

The learner can:

- 1.1 identify health and safety **regulations** relating to **tools and equipment** used for sampling fashion techniques
- 1.2 describe health and safety **risks** relating to **materials** used for sampling fashion techniques
- 1.3 **use tools, equipment and materials safely** when sampling fashion techniques.

Range

Regulations

Health and Safety at Work Act, Portable Appliance Testing (PAT), General Product Safety Regulations.

Tools and equipment

eg tools for colouring, cutting, pressing, stitching.

Risks

eg fumes, irritation, melting point.

Materials

eg colouring materials, fabric dressings, man-made and synthetic

fabrics.

Use tools, equipment and materials safely

Daily use and maintenance eg care, cleaning and storage, visual checks of electrical equipment.

Use of Personal Protective Equipment (PPE): masks, gloves, goggles, apron, surface protection.

Learning outcome

The learner will:

2. be able to prepare for sampling fashion techniques.

Assessment criteria

The learner can:

- 2.1 select tools and equipment to sample fashion techniques
- 2.2 **prepare fabric** for use
- 2.3 cut paper pattern and fabrics **accurately** to shape.

Range

Prepare fabric

Fabric – woven and knitted, natural, man made and synthetic fabrics.

eg pre-wash, press, steam, dye, colour with fabric crayons, fabric paint.

Accurately

eg place paper patterns accurately, cut out to the edge of paper patterns, use scissors to produce clean cut lines with no irregularity. Thread mark, tailor tack pattern markings.

Learning outcome

The learner will:

3. be able to sample fashion techniques.

Assessment criteria

The learner can:

- 3.1 construct samples using a range of fabrics and **techniques** for
 - seams
 - shaping
 - fastening
 - finishing
- 3.2 **experiment** with materials and techniques to explore their potential using
 - colour
 - line
 - texture
 - shape

- form.

Range

Techniques

Stitching – selecting type, tension and size for the fabric and task.

Seams - open neatened with clean finish (turned and stitched), zig-zag, 3 step zig-zag, French, crossed, welt, top stitched, curved, shaped, bias cut, bound, channel.

Fullness - gathers, pin tucks, tucks, knife, box and inverted pleats, easing.

Shape – make single point darts, double point darts.

Fastenings – machine made buttonholes, piped, flat button, shank button, zips -centred (edge to edge), lapped (wrap over) and invisible zips, fly front, hooks and eyes, press studs, rouleau loops, lacing.

Elastication – insert elastic into a stitched channel, apply lingerie elastic.

Facings – curved neck edge, V-shaped neck edge, notching, layering, understitching.

Collars – flat, shaped.

Sleeve – set in one piece.

Cuff – straight with an opening.

Insertion – flat lace.

Embellishment - stitching (eg hand, top stitch, auto patterns), eyelets, beads, ribbon/braid.

Hems – neatened and machine stitched, neatened and hand stitched, tailors', lace edged.

Pockets - lined patch with flap, welt, in seam.

Pressing – throughout the processes.

Experiment

Create samples of experimentations to achieve the anticipated or desired result, avoiding damage. Record the processes using written and visual records – photographs or simple sketches.

Learning outcome

The learner will:

4. be able to evaluate and present samples.

Assessment criteria

The learner can:

4.1 **evaluate** results of techniques sampled

4.2 **present finished samples** in a style to use as a visual aid with a client.

Range**Evaluate**

Describe strengths and weaknesses of the techniques and sampling undertaken.

Keep written and visual records, including tutor handouts, own notes and photographs or sketches.

Present finished samples

Present samples of techniques undertaken in an organised manner in a folio or similar.

Unit 203

Textile decoration

UAN:	T/504/5648
Level:	Level 2
Credit value:	6
GLH:	33
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	The unit provides the learner with the practical skills and knowledge needed to decorate a length of textiles applying textile decoration techniques.

Learning outcome
The learner will: 1. be able to work safely and effectively using tools, equipment and materials.
Assessment criteria
The learner can: 1.1 identify health and safety regulations relating to decorating textiles 1.2 describe tools, equipment and materials used to decorate textiles 1.3 use tools, equipment and materials safely to decorate textiles.

Range
Regulations COSHH, Portable Appliance Testing (PAT), Health & Safety at Work Act.
Tools, equipment and materials eg sewing machines, overlocker, needles, pressing tools, cutting tools, pins, measuring tools. Design materials eg colouring materials, pencils, paper, dyes.
Use tools, equipment and materials Daily use and maintenance eg care, cleaning and storage, visual checks. Use of Personal Protective Equipment (PPE): masks, gloves,

goggles, apron, surface protection.

Learning outcome

The learner will:

2. know the characteristics of materials used for textile decoration.

Assessment criteria

The learner can:

- 2.1 describe the **characteristics** of a **range of fabrics**
- 2.2 describe the characteristics of **colouring materials**.

Range

Characteristics

Match fibre content to colouring medium.

Range of fabrics

eg natural, synthetic, man made fabrics in light and medium weights, with pile and flat surfaces.

Colouring materials

eg dyes, paint, coloured wax, metallics, sprays, 3D mediums.

Learning outcome

The learner will:

3. be able to research contextual influences on decorated textiles.

Assessment criteria

The learner can:

- 3.1 **research** designs in textile decoration
 - historical
 - cultural
 - contemporary
- 3.2 present research in a **logical format**.

Range

Research

From primary and secondary sources, eg key designer makers, the natural and man made environment; websites; books, journals; exhibitions and shows; museums.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to plan, prepare and sample materials for textile decoration.

Assessment criteria

The learner can:

- 4.1 develop a range of **own design ideas** incorporating
 - colour
 - line
 - texture
 - shape
 - form
- 4.2 **experiment** with fabric to sample **techniques** and processes for textile decoration
- 4.3 estimate the cost and time required to produce decorated textiles.

Range**Own design ideas**

Develop original ideas eg roughs, collages, developed design drawing.

Experiment

Prepare eg wash out dressing, iron, stretch, finish edges.

Use colouring mediums, beads, threads, stencils, print blocks, woven fabrics eg natural, synthetic, man-made fabrics.

Record results of techniques used/experimentations eg dye recipes, embellishment processes.

Techniques

eg appliqué, stencil, dye, stitch, embellish, slash, block print, fabric manipulation.

Learning outcome

The learner will:

5. be able to produce a length of decorated textiles.

Assessment criteria

The learner can:

- 5.1 develop a **statement of intent**
- 5.2 **produce** a length of decorated textiles to a selected design
- 5.3 **finish** decorated textiles
- 5.4 **present** decorated textiles following a design specification
- 5.5 produce a **cost sheet**
- 5.6 produce **production timescales**
- 5.7 **evaluate** completed decorated textiles.

Range**Statement of intent**

Written description of the suggested design for the item which satisfies client requirements. This must include: a working drawing of the item to be created.

Produce

A length of embellished textile applying eg yarn/ colouring mediums etc.

Record the steps followed during the decorative process including any modifications eg photographic, written.

Finish

Fixing the colour eg steam, heat, dry, press, presentation edge eg fraying, couching, hemmed.

Present

Photograph and display the finished length eg folded, on a hanger, mounted.

Cost sheet

Material costs.

Production timescales

Time taken to plan, create, and finish decorated textiles.

Evaluate

Describe strengths, areas for improvement and any adjustments made for the design and process.

Unit 204

Design and make a blouse or shirt

UAN:	R/504/5706
Level:	Level 2
Credit value:	6
GLH:	35
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to design and make a blouse or shirt using traditional and innovative techniques with a range of materials.

Learning outcome
The learner will: 1. be able to work safely and effectively using tools, equipment and materials.
Assessment criteria
The learner can: 1.1 identify health and safety regulations relating to making a blouse or shirt 1.2 describe tools, equipment and materials used to make a blouse or shirt 1.3 use tools, equipment and materials safely to make a blouse or shirt.

Range
Regulations Portable Appliance Testing (PAT), Health and Safety at Work Act.
Tools, equipment and materials Sewing machines, overlocker, needles pressing tools, cutting tools, pins, measuring tools. Design materials eg colouring materials, pencils, paper.
Use tools, equipment and materials Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome
The learner will: 2. understand the characteristics of materials required to make blouses and shirts.
Assessment criteria
The learner can: 2.1 identify a range of fabrics 2.2 describe the characteristics of a range of fabrics 2.3 identify a range of haberdashery required for making a blouse or shirt.

Range
Fabrics Woven, light and medium weight fabric or woven with stretch (eg natural and man made fibres).
Characteristics Functional and decorative. State the care and cleaning instructions for fabrics.
Haberdashery eg threads, needles, fastenings, bias bindings, interfacing, zips.

Learning outcome
The learner will: 3. be able to research contextual influences on the design of blouses and shirts.
Assessment criteria
The learner can: 3.1 research blouse and shirt designs from a range of sources <ul style="list-style-type: none"> • historical • cultural • contemporary 3.2 present research in a logical format .

Range
Research From primary and secondary sources. eg high street trends, key designer makers, printed sources, galleries and museums, websites.
Logical format Research presented in an organised manner to present to an

individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to plan, prepare and sample materials for a shirt or blouse.

Assessment criteria

The learner can:

- 4.1 sample techniques and processes for shirt or blouse construction
- 4.2 select a **pattern** for a shirt or blouse
- 4.3 select a **fabric** suited to a shirt or blouse pattern
- 4.4 create a **working design visual** for a shirt or blouse
- 4.5 estimate the cost and time required to make a shirt or blouse.

Range

Pattern

Commercial or centre-devised.

Measure and record body sizes accurately.

Select and adjust pattern to complement client's figure type.

Must include buttons and button holes, collar and sleeves.

Fabric

Select fabric and haberdashery that will complement the pattern.

Working design visual

Fabric swatches and a line drawing of the selected pattern showing the design influences using colour, line, texture, shape and form.

Learning outcome

The learner will:

5. be able to construct a blouse or shirt.

Assessment criteria

The learner can:

- 5.1 develop a **statement of intent**
- 5.2 produce a range of **samples specific to a chosen design**
- 5.3 **cut out** a pattern in fabric avoiding waste
- 5.4 **construct** a blouse or shirt using hand and machine stitching to a selected design
- 5.5 **finish** a blouse or shirt
- 5.6 **present** a blouse or shirt following a design specification
- 5.7 produce a **cost sheet**
- 5.8 produce **production timescales**
- 5.9 **evaluate** a completed blouse or shirt.

Range**Statement of intent**

Written description of the suggested design which satisfies client requirements.

Samples specific to a chosen design

Chosen garment fabric must be used for these samples eg seams, fastenings, collars, placket opening, finishing and hems.

Cut out

Use an economical fabric lay; pin pattern pieces accurately to the grain line, cut out fabric pattern pieces and transfer the markings.

Construct

Tack, fit and adjust the garment.

Use construction techniques from those sampled.

Record the steps followed during the construction process including any adjustments eg photographic, written.

Press at each stage of the construction.

Finish

Press off a garment without marking the surface of the fabric.

Present

Photograph and display the finished garment (eg folded, on a hanger, mannequin or modelled).

Cost sheet

Material costs.

Production timescales

Time taken to plan, create and finish a blouse or shirt.

Evaluate

Describe strengths, areas for improvement and any adjustments made for the design and process.

Unit 205

Design and make a fitted lined skirt

UAN:	Y/504/5707
Level:	Level 2
Credit value:	6
GLH:	35
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to design and make a fitted lined skirt using traditional and innovative techniques with a range of materials.

Learning outcome
The learner will: 1. be able to work safely and effectively using tools, equipment and materials.
Assessment criteria
The learner can: 1.1 identify health and safety regulations relating to the making of a fitted skirt 1.2 describe tools, equipment and materials used to make a fitted skirt 1.3 use tools, equipment and materials safely to make a fitted skirt.

Range
Regulations Portable Appliance Testing (PAT), Health and Safety at Work Act.
Tools, equipment and materials Sewing machines, overlocker, needles, pressing tools, cutting tools, pins, measuring tools. Design materials eg colouring materials, pencils, paper.
Use tools, equipment and materials Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome
The learner will: 2. know the characteristics of materials required to make a fitted lined skirt.
Assessment criteria
The learner can: 2.1 identify a range of fabrics 2.2 describe the characteristics of a range of fabrics 2.3 identify a range of haberdashery required for making a tailored lined skirt.

Range
Fabrics Woven medium and medium/heavy weight fabric or woven with stretch (eg natural and man made fibres). Lining: natural, synthetic or man made.
Characteristics Functional and decorative. State the care and cleaning instructions for fabrics.
Haberdashery eg threads, needles, fastenings, bias bindings, interfacing, waistbanding, zips.

Learning outcome
The learner will: 3. be able to research contextual influences on the design of fitted skirts.
Assessment criteria
The learner can: 3.1 research skirt designs from a range of sources <ul style="list-style-type: none"> • historical • cultural • contemporary 3.2 present research in a logical format .

Range
Research From primary and secondary sources. eg High Street trends, key designer makers, printed sources, galleries and museums, websites.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to plan, prepare and sample materials for a fitted lined skirt.

Assessment criteria

The learner can:

- 4.1 sample **techniques and processes** for fitted lined skirt construction
- 4.2 select a **pattern** for a fitted lined skirt
- 4.3 select a **fabric** suited to a fitted lined skirt pattern
- 4.4 create a **working design visual** for a fitted lined skirt
- 4.5 estimate the cost and time required to make a fitted lined skirt.

Range**Techniques and processes**

Samples appropriate to fitted lined skirts.
Recommended to use medium weight cotton eg Calico.
Record annotated samples with instructions.

Pattern

Measure and record body sizes accurately.
Adjust pattern to complement client's figure type. The skirt will be shaped and fitted at the waist and hip. Must include a zip fastening, waist finishing and appropriate fastening.

Fabrics

Select fabrics and haberdashery that will complement the pattern.

Working design visual

Fabric swatches and a line drawing of the selected pattern showing the design influences using colour, line, texture, shape and form.

Learning outcome

The learner will:

5. be able to construct a fitted lined skirt.

Assessment criteria

The learner can:

- 5.1 develop a **statement of intent**
- 5.2 produce a range of **samples specific to a chosen design**
- 5.3 **cut out** a pattern in fabric avoiding waste
- 5.4 **construct** a fitted lined skirt using hand and machine

- stitching to a selected design
- 5.5 **finish** a fitted lined skirt
- 5.6 **present** a fitted lined skirt following a design specification
- 5.7 produce a **cost sheet**
- 5.8 produce **production timescales**
- 5.9 **evaluate** a completed fitted lined skirt.

Range

Statement of intent

Written description of the suggested design which satisfies client requirements.

Samples specific to a chosen design

Chosen garment and lining fabrics must be used for these samples eg seams, fastenings, finishing and hems.

Cut out

Use an economical fabric lay; pin pattern pieces accurately to the grain line, cut out fabric pattern pieces and transfer the markings.

Construct

Tack, fit and adjust the garment.

Use construction techniques from those sampled.

Record the steps followed during the construction process including any adjustments eg photographic, written.

Press at each stage of the construction.

Finish

Press off a garment without marking the surface of the fabric.

Present

Photograph and display the finished garment (eg folded, on a hanger, mannequin or modelled).

Cost sheet

Material costs

Production timescales

Time taken to plan, create and finish a fitted lined skirt.

Evaluate

Describe strengths and areas for improvement of the design and process.

Unit 206

Design and make fitted unlined trousers

UAN:	D/504/5708
Level:	Level 2
Credit value:	6
GLH:	35
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to design and make fitted unlined trousers using traditional and innovative techniques with a range of materials.

Learning outcome
The learner will: 1. be able to work safely and effectively using tools, equipment and materials.
Assessment criteria
The learner can: 1.1 identify health and safety regulations relating to the making of fitted unlined trousers 1.2 describe tools, equipment and materials used to make fitted unlined trousers 1.3 use tools, equipment and materials safely to make fitted unlined trousers.

Range
Regulations Portable Appliance Testing (PAT), Health and Safety at Work Act.
Tools, equipment and materials Sewing machines, overlocker, needles, pressing tools, cutting tools, pins, measuring tools. Design materials eg colouring materials, pencils, paper.
Use tools, equipment and materials

Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome
The learner will: 2. know the characteristics of materials required to produce fitted unlined trousers.
Assessment criteria
The learner can: 2.1 identify a range of woven medium weight fabrics 2.2 describe the characteristics and care of a range of medium weight fabrics 2.3 identify a range of haberdashery required for making fitted unlined trousers.

Range
Woven medium weight fabrics Woven fabric or woven with stretch (eg natural and man made fibres).
Characteristics Functional and decorative. State the care and cleaning instructions for fabrics.
Haberdashery eg threads, needles, fastenings, bias bindings, interfacing, zips.

Learning outcome
The learner will: 3. be able to research contextual influences on the design of fitted unlined trousers.
Assessment criteria
The learner can: 3.1 research designs for trousers from a range of sources <ul style="list-style-type: none"> • historical • cultural • contemporary 3.2 present research in a logical format .

Range
Research From primary and secondary sources eg high street trends, key designer makers, printed sources, galleries and museums, websites.
Logical format Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to plan, prepare and sample materials for fitted unlined trousers.

Assessment criteria

The learner can:

- 4.1 sample **techniques and processes** for trouser construction
- 4.2 select a **pattern** for fitted unlined trousers
- 4.3 select a **fabric** suited to a fitted unlined trouser pattern
- 4.4 create a **working design visual** for fitted unlined trousers
- 4.5 estimate the cost and time required to make fitted unlined trousers.

Range**Techniques and processes**

Samples appropriate to trousers.

Record annotated samples with instructions.

Pattern

Commercial or centre-devised.

Measure and record body sizes accurately.

Select and adjust pattern to complement client's figure type.

Must include a zip, waist finishing and appropriate fastening. The style will be fitted with darts.

Fabric

Select fabric and haberdashery that will complement the pattern.

Working design visual

Must show the design influences eg colour, line, texture, shape, form and a line drawing of the selected pattern, fabric interfacing and haberdashery.

Learning outcome

The learner will:

5. be able to construct fitted unlined trousers.

Assessment criteria

The learner can:

- 5.1 develop a **statement of intent**
- 5.2 produce a range of **samples specific to a chosen design**
- 5.3 **cut out** a pattern in fabric avoiding waste
- 5.4 **construct** fitted unlined trousers using hand and machine stitching to a selected design
- 5.5 **finish** fitted unlined trousers
- 5.6 **present** fitted unlined trousers following a design specification

- 5.7 produce a **cost sheet**
- 5.8 produce **production timescales**
- 5.9 **evaluate** completed fitted unlined trousers.

Range

Statement of intent

Written description of the suggested design which satisfies client requirements.

Samples specific to a chosen design

Chosen garment and lining fabrics must be used for these samples eg seams, darts, fastenings, finishing and hems.

Cut out

Use an economical fabric lay; pin pattern pieces accurately to the grain line, cut out fabric pattern pieces and transfer the markings.

Construct

Tack, fit and adjust the garment.

Use construction techniques from those sampled.

Record the steps followed during the construction process including any adjustments eg photographic, written.

Press at each stage of the construction.

Finish

Press off a garment without marking the surface of the fabric.

Present

Photograph and display the finished garment (eg folded, on a hanger, mannequin or modelled).

Cost sheet

Material costs.

Production timescales

Time taken to plan, create, and finish the garment.

Evaluate

Describe strengths and areas for improvement of the design and process.

Unit 207

Design and make a lined jacket

UAN:	T/504/5715
Level:	Level 2
Credit value:	6
GLH:	35
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to design and make a lined jacket using traditional and innovative techniques with a range of materials.

Learning outcome

The learner will:

1. be able to work safely and effectively using tools and equipment and materials.

Assessment criteria

The learner can:

- 1.1 identify health and safety **regulations** relating to the making of a lined jacket
- 1.2 describe **tools, equipment and materials** used to make a lined jacket
- 1.3 **use tools, equipment and materials** safely to make a lined jacket.

Range

Regulations

Portable Appliance Testing (PAT), Health and Safety at Work Act.

Tools, equipment and materials

Sewing machines, overlocker, needles, pressing tools, cutting tools, pins, measuring tools. Design materials eg colouring materials, pencils, paper.

Use tools, equipment and materials

Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome
The learner will: 2. know the characteristics of materials required to make a lined jacket.
Assessment criteria
The learner can: 2.1 identify a range of fabrics 2.2 describe the characteristics of a range of fabrics 2.3 identify a range of haberdashery required for making a lined jacket.

Range
Fabrics Woven medium to heavy weight fabric or woven with stretch (eg natural and man made fibres).
Characteristics Functional and decorative. State the care and cleaning instructions for fabrics.
Haberdashery eg threads, needles, fastenings, interfacings, shoulder pads.

Learning outcome
The learner will: 3. be able to research contextual influences on the design of a lined jacket.
Assessment criteria
The learner can: 3.1 research jacket designs from a range of sources: <ul style="list-style-type: none"> • historical • cultural • contemporary 3.2 present research in a logical format .

Range
Research Primary and secondary sources eg High Street trends, key designer makers, printed sources, galleries and museums, websites.
Logical format Research presented in an organised manner to present to an

individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to plan, prepare and sample materials for a lined jacket.

Assessment criteria

The learner can:

- 4.1 sample **techniques and processes** for lined jacket construction
- 4.2 select a **pattern** for a lined jacket
- 4.3 select a **fabric** suited to a lined jacket pattern
- 4.4 create a **working design visual** for a lined jacket
- 4.5 estimate the cost and time required to make a lined jacket.

Range

Techniques and processes

Samples appropriate to fitted lined skirts.
Recommended to use medium weight cotton eg Calico.
Record annotated samples with instructions.

Pattern

Measure and record body sizes accurately.
Adjust pattern to complement client's figure type. The jacket must include a fastening, two piece sleeve, and a pocket.

Fabrics

Select fabrics and haberdashery that will complement the pattern.

Working design visual

Fabric swatches and a line drawing of the selected pattern showing the design influences using colour, line, texture, shape and form.

Learning outcome

The learner will:

5. be able to construct a lined jacket.

Assessment criteria

The learner can:

- 5.1 develop a **statement of intent**
- 5.2 produce a range of **samples specific to a chosen design**
- 5.3 **cut out** a pattern in fabric avoiding waste
- 5.4 **construct** a lined jacket using hand and machine stitching to a selected design

- 5.5 **finish** a lined jacket
- 5.6 **present** a lined jacket following a design specification
- 5.7 produce a **cost sheet**
- 5.8 produce **production timescales**
- 5.9 **evaluate** a completed lined jacket.

Range

Statement of intent

Written description of the suggested design which satisfies client requirements.

Samples specific to a chosen design

Chosen garment fabric must be used for these samples eg seams, fastenings, collars, pockets, finishing, interfacings and hems.

Cut out

Use an economical fabric lay; pin pattern pieces accurately to the grain line, cut out fabric pattern pieces and transfer the markings.

Construct

Tack, fit and adjust the garment.

Use construction techniques from those sampled.

Record the steps followed during the construction process including any adjustments eg photographic, written.

Press at each stage of the construction.

Finish

Press off a garment without marking the surface of the fabric.

Present

Photograph and display the finished garment (eg on a hanger, mannequin or modelled).

Cost sheet

Material costs.

Production timescales

Time taken to plan, create, and finish a lined jacket.

Evaluate

Describe strengths, areas for improvement and any adjustments made for the design and process.

UAN:	A/504/5716
Level:	Level 2
Credit value:	6
GLH:	41
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to design and make a dress using traditional and innovative techniques with a range of materials.

Learning outcome
The learner will: 1. be able to work safely and effectively using tools, equipment and materials.
Assessment criteria
The learner can: 1.1 identify health and safety regulations relating to the making of dresses 1.2 describe tools, equipment and materials used to make dresses 1.3 use tools, equipment and materials safely to make a dress.

Range
Regulations Portable Appliance Testing (PAT), Health and Safety at Work Act.
Tools, equipment and materials Sewing machines, overlocker, needles, pressing tools, cutting tools, pins, measuring tools. Design materials eg colouring materials, pencils, paper.
Use tools, equipment and materials Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome
The learner will: 2. understand the characteristics of materials required to make a dress.
Assessment criteria
The learner can: 2.1 identify a range of fabrics 2.2 describe the characteristics of a range of fabrics 2.3 identify a range of haberdashery required for making dresses.

Range
Fabrics Woven light, medium and heavy weight fabrics, woven with stretch or single knit jerseys (eg natural and man made fibres).
Characteristics Functional and decorative. State the care, cleaning and pre-shrink instructions for fabrics.
Haberdashery eg threads, needles, fastenings, bias bindings, interfacing, zips.

Learning outcome
The learner will: 3. be able to research contextual influences on the design of dresses.
Assessment criteria
The learner can: 3.1 research dress designs from a range of sources <ul style="list-style-type: none"> • historical • cultural • contemporary 3.2 present research in a logical format .

Range
Research From primary and secondary sources eg High Street trends, key designer makers, printed sources, galleries and museums, websites.
Logical format Research presented in an organised manner to present to an

individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to plan, prepare and sample materials for a dress.

Assessment criteria

The learner can:

- 4.1 sample **techniques and processes** for dress construction
- 4.2 select a **pattern** for a dress
- 4.3 select a **fabric** suited to a dress pattern
- 4.4 create a **working design visual** for a dress
- 4.5 estimate the cost and time required to make a dress.

Range

Techniques and processes

Samples appropriate to dresses.

Recommended to use medium weight cotton eg Calico.

Record annotated samples with instructions.

Pattern

Measure and record body sizes accurately.

Select and adjust pattern to complement a client's figure type.

Style must include shaping for bust and waist, be with or without sleeve and have an appropriate fastening.

Fabric

Select fabric and haberdashery that will complement the pattern.

Pre-shrink if required.

Working design visual

Fabric swatches and a line drawing of the selected pattern showing the design influences using colour, line, texture, shape and form.

Learning outcome

The learner will:

5. be able to construct a dress.

Assessment criteria

The learner can:

- 5.1 develop a **statement of intent**
- 5.2 produce a range of **samples specific to a chosen design**
- 5.3 **cut out** a pattern in fabric avoiding waste

- 5.4 **construct** a dress using hand and machine stitching to a selected design
- 5.5 **finish** a dress
- 5.6 **present** a dress following a design specification
- 5.7 produce a **cost sheet**
- 5.8 produce **production timescales**
- 5.9 **evaluate** a completed dress.

Range**Statement of intent**

Written description of the suggested design which satisfies client requirements.

Samples specific to a chosen design

Chosen garment fabrics must be used for these samples eg seams, control of fullness on bust and waist shaping seams, fastenings, finishing and hems.

Cut out

Use an economical fabric lay; pin pattern pieces accurately to the grain line, cut out fabric pattern pieces and transfer the markings.

Construct

Tack, fit and adjust the garment.

Use construction techniques from those sampled.

Record the steps followed during the construction process including any adjustments eg photographic, written.

Press at each stage of the construction.

Finish

Press off a garment without marking the surface of the fabric.

Present

Photograph and display the finished garment (eg on a hanger, mannequin or modelled).

Cost sheet

Material costs.

Production timescales

Time taken to plan, create, and finish a dress.

Evaluate

Describe strengths, areas for improvement and any adjustments made for the design and process.

UAN:	F/504/5717
Level:	Level 2
Credit value:	6
GLH:	42
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit enables the learner to develop the practical skills and knowledge needed to design and make a set of lingerie.

Learning outcome
The learner will: 1. be able to work safely and effectively using tools, equipment and materials.
Assessment criteria
The learner can: 1.1 identify health and safety regulations relating to the making of lingerie 1.2 describe tools, equipment and materials used to make lingerie 1.3 use tools, equipment and materials safely to make lingerie.

Range
Regulations Portable Appliance Testing (PAT), Health and Safety at Work Act.
Tools, equipment and materials Sewing machines, overlocker, needles, pressing tools, cutting tools, pins, measuring tools. Design materials eg colouring materials, pencils, paper.
Use tools, equipment and materials Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome
The learner will: 2. understand the characteristics of materials required to make lingerie.
Assessment criteria
The learner can: 2.1 identify a range of light weight fabrics 2.2 describe the characteristics of a range of light weight fabrics 2.3 identify a range of haberdashery required for making lingerie.

Range
Light weight fabrics Fabric with or without stretch (eg natural and man made fibres), lace.
Characteristics Functional and decorative including specific bra lace, stretch/non stretch lace, power net, sheer tricot, light weight stretch satin, cotton jersey. State the care and cleaning instructions for fabrics.
Haberdashery (notions) eg threads, needles, fastenings, underwires, elastics, edge trims, bra padding, stabilizing fabrics: rings, sliders, strapping.

Learning outcome
The learner will: 3. be able to research contextual influences on the design of lingerie.
Assessment criteria
The learner can: 3.1 research lingerie design from a range of sources: <ul style="list-style-type: none"> • historical • cultural • contemporary 3.2 present research in a logical format .

Range
Research From primary and secondary sources eg high street trends, key designer makers, printed sources, galleries and museums,

websites.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to plan, prepare and sample materials for lingerie.

Assessment criteria

The learner can:

- 4.1 sample **techniques and processes** for lingerie construction
- 4.2 select a **pattern** for lingerie
- 4.3 select a **fabric** suited to a lingerie pattern
- 4.4 create a **working design visual** for lingerie
- 4.5 estimate the cost and time required to make lingerie.

Range

Statement of intent

Written description of the suggested design which satisfies client requirements.

Techniques and processes

Samples appropriate to bra and pants.

Bra must include shaped seams.

Record annotated samples with instructions.

Pattern

Commercial or centre-devised.

Measure and record body sizes accurately.

Select and adjust pattern to complement client's figure type. The bra must include shaped seams to accommodate the bust, underwires with bra band (cradle), back hook closure, part of the strap must have self fabric for stabilizing.

Fabric

Select fabric and haberdashery to complement the pattern. Bra lace must be used in all or part of the cup. Padding may be used or sampled. Pants must have a knitted cotton lined gusset and elasticated upper edge.

Pre-shrink if required.

Working design visual

Fabric swatches and a line drawing of the selected pattern

showing the design influences using colour, line, texture, shape and form.

Learning outcome

The learner will:

5. be able to construct lingerie.

Assessment criteria

The learner can:

- 5.1 develop a **statement of intent**
- 5.2 produce a range of **samples specific to a chosen design**
- 5.3 **cut out** a pattern in fabric avoiding waste
- 5.4 **construct** lingerie using hand and machine stitching to a selected design
- 5.5 **finish** lingerie
- 5.6 **present** lingerie following a design specification
- 5.7 produce a **cost sheet**
- 5.8 produce **production timescales**
- 5.9 **evaluate** completed lingerie.

Range

Samples specific to a chosen design

Chosen garment and lining fabrics must be used for these samples eg seams, fastenings and finishings.

Cut out

Use an economical fabric lay; pin pattern pieces accurately to the grain line, cut out fabric pattern pieces and transfer the markings.

Construct

The bra and pants must be constructed so that the comfort of the wearer is paramount.

Tack, fit and adjust the garment.

Use construction techniques from those sampled.

Record the steps followed during the construction process including any adjustments eg photographic, written.

Press at each stage of the construction.

Finish

Press off a garment without marking the surface of the fabric.

Present

Photograph and display the finished garment (eg boxed, on a hanger, mannequin or modelled).

Cost sheet

Material costs.

Production timescales

Time taken to plan, create, and finish bra and pants.

Evaluate

Describe strengths and areas for improvement of design and process.

Unit 210

Design and make a fashion corset

UAN:	L/504/5719
Level:	Level 2
Credit value:	6
GLH:	42
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit enables the learner to develop the practical skills and knowledge needed to design and make a fashion corset.

Learning outcome

The learner will:

1. be able to work safely and effectively using tools, equipment and materials.

Assessment criteria

The learner can:

- 1.1 identify health and safety **regulations** relating to the making of a corset
- 1.2 describe **tools, equipment and materials** used to make a corset
- 1.3 **use tools, equipment and materials** safely to make a corset.

Range

Regulations

Portable Appliance Testing (PAT), Health and Safety at Work Act.

Tools, equipment and materials

Sewing machines, overlocker, needles, pressing tools, cutting tools, pins, measuring tools, eyelet pliers, hammer and punch, wire cutters. Design materials eg colouring materials, pencils, paper.

Use tools, equipment and materials

Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome
The learner will: 2. understand the characteristics of materials required to make a corset.
Assessment criteria
The learner can: 2.1 identify a range of woven supporting fabrics 2.2 describe the characteristics of a range of fabrics 2.3 identify a range of haberdashery 2.4 describe the characteristic of a range of boning and busks .

Range
Woven supporting fabrics Woven fabric (eg natural and man made fibres).
Characteristics Functional and decorative. State the care and cleaning instructions for fabrics.
Haberdashery (notions) eg threads, needles, fastenings, bias bindings, interfacing, zips, eyelets, laces.
Boning and busks Plastic and metal boning including rigid and flexible steel and end caps.

Learning outcome
The learner will: 3. be able to research contextual influences on the design of corsets.
Assessment criteria
The learner can: 3.1 research corset designs from a range of sources <ul style="list-style-type: none"> • historical • cultural • contemporary 3.2 present research in a logical format .

Range

Research

From primary and secondary sources eg high street trends, key designer makers, printed sources, galleries and museums, websites.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to plan, prepare and sample materials for a corset.

Assessment criteria

The learner can:

- 4.1 sample **techniques and processes** for corset construction
- 4.2 select a **pattern** for a corset
- 4.3 select **fabric** suited to corset patterns
- 4.4 create a **working design visual** for a corset
- 4.5 estimate the cost and time required to make a corset.

Range**Techniques and processes**

General samples appropriate to corsetry.
Record annotated samples with instructions.

Pattern

Commercial or centre-devised.
Measure and record body sizes accurately.
Select and adjust pattern to complement client's figure type.
Must include shaped seams to accommodate the bust, plus two fastenings for ease of dressing.

Fabric

Select fabric and haberdashery that will complement the pattern.
Supporting fabric must be woven and of sufficient strength for the close fit nature of the corset eg Coutil or similar, preferably natural fibre.
Interfacing eg for supporting decorative or fine fabrics or trims.

Working design visual

Fabric swatches and a line drawing of the selected pattern showing the design influences using colour, line, texture, shape and form.

Learning outcome

The learner will:

5. be able to construct a corset.

Assessment criteria

The learner can:

- 5.1 develop a **statement of intent**
- 5.2 produce a range of **samples specific to a chosen design**
- 5.3 **cut out** a pattern in fabric avoiding waste
- 5.4 **construct** a corset using hand and machine stitching to a selected design
- 5.5 **finish** a corset
- 5.6 **present** a corset following a design specification
- 5.7 produce a **cost sheet**
- 5.8 produce **production timescales**
- 5.9 **evaluate** a completed corset.

Range

Statement of intent

Written description of the suggested design which satisfies client requirements.

Samples specific to a chosen design

Chosen garment and lining fabrics must be used for these samples
eg seams, fastenings and finishing.

Cut out

Use an economical fabric lay; pin pattern pieces accurately to the grain line, cut out fabric pattern pieces and transfer the markings.

Construct

The corset must be constructed so that the comfort of the wearer is paramount.

Tack, fit and adjust the garment.

Use construction techniques from those sampled.

Record the steps followed during the construction process including any adjustments eg photographic, written.

Press at each stage of the construction.

Finish

Press off a garment without marking the surface of the fabric.

Present

Photograph and display the finished garment (eg boxed, on a hanger, mannequin or modelled).

Cost sheet

Material costs.

Production timescales

Time taken to plan, create, and finish a corset.

Evaluate

Describe strengths, areas for improvement and any adjustments made for the design and process.

Unit 211

Design and make a character costume

UAN:	R/504/5723
Level:	Level 2
Credit value:	6
GLH:	41
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to design and make a character costume using traditional and innovative techniques with a range of materials.

Learning outcome

The learner will:

1. be able to work safely and effectively using tools, equipment and materials.

Assessment criteria

The learner can:

- 1.1 identify health and safety **regulations** relating to the making of costumes
- 1.2 describe **tools, equipment and materials** used to make costumes
- 1.3 **use tools, equipment and materials** safely to make costumes.

Range

Regulations

Portable Appliance Testing (PAT), Health and Safety at Work Act, General Product Safety Regulations.

Tools, equipment and materials

eg man made, synthetic and natural fibres and fabrics, studs, sewing machines, irons, heat guns, hot points, tailors' dummies, colouring mediums, aerosol sprays, adhesives, wax, wire, pins, needles, cutting tools.

Design materials eg colouring materials, pencils, paper.

Use tools, equipment and materials

Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome

The learner will:

2. understand the characteristics of materials used to make costumes.

Assessment criteria

The learner can:

- 2.1 describe the characteristics of a **range of materials** for use in costume making
- 2.2 identify a range of **haberdashery** used in costume making
- 2.3 identify **construction materials** used in costume making.

Range

Range of materials

Fabrics, lace, paper, card, leather, faux skins, fur fabric, plastics, metals, metallics, feathers, colouring mediums, adhesives, wax and similar items.

Comfort of the wearer is paramount, weight, longevity, static qualities, fluidity.

Haberdashery

eg threads, needles, fastenings, bias bindings, interfacing, zips, eyelets, laces.

Construction materials

eg adhesives, adhesive tape, rivets.

Learning outcome

The learner will:

3. be able to research contextual influences on the design of character costumes.

Assessment criteria

The learner can:

- 3.1 **research costume designs** for characters from a range of sources
 - historical
 - cultural
 - contemporary
- 3.2 **visually describe** a range of named character costumes
- 3.3 present research in a **logical format**.

Range**Research**

Books, programmes, films, theatre collections, museums, websites.

Costume designs

Any garments which enhance the named character including accessories.

Visually describe

Annotated sketches of costumes from recognised sources.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to plan, prepare and sample materials for character costumes.

Assessment criteria

The learner can:

- 4.1 sample **techniques and processes** for costume construction
- 4.2 select a **pattern** for a costume
- 4.3 select **materials** for a costume
- 4.4 create a **working design visual** for a costume with **accessories**
- 4.5 estimate the cost and time required to make a costume.

Range
<p>Techniques and processes Samples appropriate to costumes eg stitched, adhesive webbed or glued as appropriate, seams, shapings, collars, fastenings, facings, sleeves, neatening, hems, embellishment. Record annotated samples with instructions.</p> <p>Pattern Commercial or centre devised. Measure and record body sizes accurately. Select and adjust pattern to client's figure type.</p> <p>Materials Any materials can be used as long as the safety of the wearer is paramount. Pre-shrink if required.</p> <p>Working design visual Fabric swatches and a line drawing of the selected pattern showing the design influences using colour, line, texture, shape and form.</p> <p>Accessories Items which enhance the development of the character eg spectacles, monocle, pipe, hat, shoes and similar items.</p>

Learning outcome
<p>The learner will:</p> <p>5. be able to construct a character costume.</p>
Assessment criteria
<p>The learner can:</p> <p>5.1 develop a statement of intent</p> <p>5.2 produce a range of samples specific to a chosen design</p> <p>5.3 cut out a pattern in material avoiding waste</p> <p>5.4 construct a costume for a character to a selected design</p> <p>5.5 finish a costume</p> <p>5.6 present a costume following a design specification</p> <p>5.7 produce a cost sheet</p> <p>5.8 produce production timescales</p> <p>5.9 evaluate a completed character costume.</p>

Range**Statement of intent**

Written description of the suggested design which satisfies client requirements.

Samples specific to a chosen design

Chosen costume materials must be used for these samples eg joins in materials, seams, glued joins, neatened appropriately, shaping, fastenings appropriate to costume, finishing and hems.

Cut out

Use an economical material lay; pin pattern pieces accurately to any fabrics, cut out pattern pieces and transfer the markings.

Construct

Tack, fit and adjust the costume.

Use construction techniques from those sampled.

Record the steps followed during the construction process including any adjustments eg photographic, written.

Finish

Press off the costume without marking the surface of any fabrics used.

Present

Photograph and display the finished garment (eg on a hanger, mannequin or modelled).

Cost sheet

Material costs.

Production timescales

Time taken to plan, create, and finish a costume.

Evaluate

Describe strengths, areas for improvement and any adjustments made for the design and process.

Unit 212

Pattern cutting for shirts and blouses

UAN:	K/504/5842
Level:	Level 2
Credit value:	6
GLH:	39
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to adapt a block to create a pattern for a blouse or shirt with sleeves.

Learning outcome

The learner will:

1. be able to work safely and effectively using tools, equipment and materials.

Assessment criteria

The learner can:

- 1.1 identify health and safety **regulations** relating to pattern cutting and **toiling**
- 1.2 describe **tools, equipment and materials** used for pattern cutting and **toiling**
- 1.3 **use tools, equipment and materials** safely for pattern cutting and toiling.

Range

Regulations

Portable Appliance Testing (PAT), Health and Safety at Work Act.

Toiling

Testing of block patterns in fabric.

Tools, equipment and materials

Rulers, graders, tracing wheels, pattern paper and card, cutting tools, sewing machines, needles, pressing tools, pins, measuring tools.

Design materials eg colouring materials, pencils, paper.

Use tools, equipment and materials

Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome

The learner will:

2. be able to draw block patterns for bodices and shirts with sleeves.

Assessment criteria

The learner can:

- 2.1 select materials and equipment for pattern cutting
- 2.2 record **personal measurements** for a client
- 2.3 estimate the time and cost involved in making block patterns
- 2.4 draw accurate **block** patterns for **bodices** with sleeves and **shirts** with sleeves to personal measurements
- 2.5 transfer recognised **markings** on blocks.

Range**Personal measurements**

The client's measurements.

Block

Foundation pieces which may be developed into a fashion pattern.

Bodices

Shaped bodice with one piece sleeve.

Shirts

Classic shirt with sleeve, collar, placket and cuff.

Markings

Correct markings and labels to be used on every block – grainlines, notches, balance marks, darts.

Learning outcome

The learner will:

3. be able to make and fit a toile.

Assessment criteria

The learner can:

- 3.1 **make up** toiles for a bodice with sleeve and a shirt with sleeve
- 3.2 fit a toile recording **adjustments** made.

Range**Make up**

Add seam allowance to the block and cut out.
Fabric for toiles: even weave, medium weight cotton eg Calico, mull appropriate to the design.

Adjustments

Amendments made at fitting, drawn onto the toile and transferred to the block.

Learning outcome

The learner will:

4. be able to research contextual influences on shirt and blouse designs.

Assessment criteria

The learner can:

- 4.1 **research** shirt and blouse designs from a range of sources
 - historical
 - cultural
 - contemporary
- 4.2 present research in a **logical format**.

Range

Research

From primary and secondary sources eg high street trends, key designer makers, printed sources, galleries and museums, websites.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

5. be able to create design ideas for blouses.

Assessment criteria

The learner can:

- 5.1 sketch designs for blouses with sleeves
- 5.2 produce a **working design visual** for a blouse with sleeves.

Range

Working design visual

Line drawing of the selected garment showing the design influences using colour, line, texture, shape and form.

Learning outcome

The learner will:

6. be able to adapt a block to create a pattern for a blouse with sleeves.

Assessment criteria

The learner can:

- 6.1 develop a **statement of intent**
- 6.2 use $\frac{1}{4}$ scale templates to test **developments** for bodices with sleeves
- 6.3 produce a **fashion pattern** and toile for a client to a chosen design
- 6.4 **present** a finished pattern and toile
- 6.5 produce a **cost sheet**
- 6.6 produce **production timescales**
- 6.7 **evaluate** finished patterns and toiles.

Range**Statement of intent**

Written description of the suggested design which satisfies client requirements including costs and timescales.

Developments

Trials of design ideas in $\frac{1}{4}$ sized patterns eg bust dart manipulation, shaping with vertical seams and horizontal seams, tucks, yokes and button stands. Long and short sleeves with gathers and tucks. Collars – flat, Eton, shirt with stand, grown-on. Cuffs - straight and shaped.

Fashion pattern

An accurate paper pattern developed from the block pattern, labelled and correctly marked with grainlines, notches, balance marks, gathers, pleats, folds, darts, hem and seam allowances. Use uniform seam allowance of 1.5cm.

Make up and fit a toile for the fashion garment without fastenings or finishing.

Present

Patterns: Flat folded in a wallet, clean, crisp. Sketch attached. Toiles on hangers.

Cost sheet

Material costs.

Production timescales

Time taken to plan and create a pattern for a blouse with sleeves.

Evaluate

Describe strengths and areas for improvement of the design and process.

Unit 213

Pattern cutting for a one piece garment

UAN:	L/504/5736
Level:	Level 2
Credit value:	6
GLH:	43
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to produce a pattern for a one piece fashion garment.

Learning outcome
The learner will: 1. be able to work safely and effectively using tools, equipment and materials.
Assessment criteria
The learner can: 1.1 identify health and safety regulations relating to pattern cutting and toiling 1.2 describe tools, equipment and materials used for pattern cutting and toiling 1.3 use tools, equipment and materials safely for pattern cutting and toiling .

Range
Regulations Portable Appliance Testing (PAT), Health and Safety at Work Act.
Toiling Testing of block patterns in fabric.
Tools, equipment and materials Rulers, graders, tracing wheels, pattern paper and card, cutting tools, sewing machines, needles, pressing tools, pins, measuring tools. Design materials eg colouring materials, pencils, paper.
Use tools, equipment and materials

Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome

The learner will:

2. be able to construct a one piece garment block.

Assessment criteria

The learner can:

- 2.1 select materials and equipment for pattern cutting
- 2.2 record **personal body measurements** for a client
- 2.3 estimate the time and cost involved in adapting blocks
- 2.4 **join** upper and lower body blocks to create a one piece block
- 2.5 transfer recognised **markings** on blocks.

Range

Personal body measurements

The client's measurements.

Join

Join upper and lower body blocks, blending darts and seams to create a one piece block.

Markings

Correct markings and labels to be used on every block – grainlines, notches, balance marks, darts.

Learning outcome

The learner will:

3. be able to make and fit a toile for a one piece garment.

Assessment criteria

The learner can:

- 3.1 **make up** a toile for a one piece block using **fabric**
- 3.2 fit a toile recording **adjustments** made.

Range

Make up

Add seam allowance to the block, cut out and stitch together.

Fabric

Even weave, medium weight cotton eg Calico, mull.

Adjustments

Amendments made at fitting, drawn onto the toile and transferred to the block.

Learning outcome

The learner will:

4. be able to research contextual influences on the design of one piece garments.

Assessment criteria

The learner can:

- 4.1 **research garment designs** from a range of sources
 - historical
 - cultural
 - contemporary
- 4.2 present research in a **logical format**.

Range**Research**

From primary and secondary sources eg high street trends, key designer makers, printed sources, galleries and museums, websites.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Garment designs

Designs for a one piece outfit eg dress, jump suit.

Learning outcome

The learner will:

5. be able to create design ideas for a one piece garment.

Assessment criteria

The learner can:

- 5.1 sketch possible designs for a one piece garment
- 5.2 produce a **working design visual** for a one piece garment.

Range**Working design visual**

Line drawing of the selected garment showing the design influences using colour, line, texture, shape and form.

Learning outcome

The learner will:

6. be able to adapt blocks to create a pattern for a one piece garment.

Assessment criteria

The learner can:

- 6.1 develop a **statement of intent**
- 6.2 use ¼ scale templates to test **developments** for a one piece garment
- 6.3 produce a **fashion pattern** and toile for a client to a chosen design
- 6.4 **present** finished fashion pattern and toile following a design specification
- 6.5 produce a **cost sheet**
- 6.6 produce **production timescales**
- 6.7 **evaluate** finished patterns and toiles.

Range**Statement of intent**

Written description of the suggested design which satisfies client requirements including costs and timescales.

Developments

Trials of design ideas in ¼ sized patterns eg join upper and lower body blocks, blending darts and seams to create a one piece block.

Bust dart manipulation, shaping with vertical seams and horizontal seams, tucks, yokes and button stands. Long and short sleeves with gathers and tucks. Collars – flat, Eton, shirt with stand, grown-on. Cuffs- straight and shaped.

Fashion pattern

An accurate paper pattern developed from the block pattern, labelled and correctly marked with grainlines, notches, balance marks, gathers, pleats, folds, darts, seam allowances.

Present

Patterns: Flat folded in a wallet, clean, crisp. Sketch attached.
Toiles on hangers.

Cost sheet

Material costs.

Production timescales

Time taken to plan and create a pattern for a one piece fashion garment.

Evaluate

Describe strengths and areas for improvement of the design and

process.

Unit 214

Pattern cutting for skirts and trousers

UAN:	R/504/5737
Level:	Level 2
Credit value:	5
GLH:	35
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to adapt a block to create a pattern for a skirt or trousers.

Learning outcome

The learner will:

1. be able to work safely and effectively using tools, equipment and materials.

Assessment criteria

The learner can:

- 1.1 identify health and safety **regulations** relating to pattern cutting and **toiling**
- 1.2 describe **tools, equipment and materials** used for pattern cutting and **toiling**
- 1.3 **use tools, equipment and materials** safely for pattern cutting and **toiling**.

Range

Regulations

Portable Appliance Testing (PAT), Health and Safety at Work Act.

Toiling

Testing of block patterns in fabric.

Tools, equipment and materials

Rulers, graders, tracing wheels, pattern paper and card, cutting tools, sewing machines, needles, pressing tools, pins, measuring tools.

Design materials eg colouring materials, pencils, paper.

Use tools, equipment and materials

Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome
The learner will: 2. be able to draw block patterns for skirts and trousers.
Assessment criteria
The learner can: 2.1 select materials and equipment for pattern cutting 2.2 record accurate personal measurements for a client 2.3 estimate the time and cost involved in making block patterns 2.4 draw accurate block patterns for skirts and trousers to personal measurements 2.5 transfer recognised markings on blocks.

Range
Personal measurements The client's measurements.
Block Foundation pieces which may be developed into a fashion pattern.
Markings Correct markings and labels to be used on every block – grainlines, notches, balance marks, darts.

Learning outcome
The learner will: 3. be able to make and fit a toile.
Assessment criteria
The learner can: 3.1 make up toiles for blocks using fabric 3.2 fit a toile recording adjustments made.

Range
Make up Add seam allowance to the block and cut out.
Fabric Even weave, medium weight cotton eg Calico, mull.
Adjustments Amendments made at fitting, drawn onto the toile and transferred to the block.

Learning outcome

The learner will:

4. be able to research contextual influences on the design of skirts and trousers.

Assessment criteria

The learner can:

- 4.1 **research** skirt and trouser designs from a range of sources
 - historical
 - cultural
 - contemporary
- 4.2 present research in a **logical format**.

Range**Research**

From primary and secondary sources eg high street trends, key designer makers, printed sources, galleries and museums, websites.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

5. be able to create design ideas for a fashion skirt or trousers.

Assessment criteria

The learner can:

- 5.1 sketch designs for a skirt or trousers
- 5.2 produce a **working design visual** for a selected skirt or trousers style.

Range**Working design visual**

Line drawing of the selected garment showing the design influences using colour, line, texture, shape and form.

Learning outcome

The learner will:

6. Be able to adapt a block to create a pattern for a skirt or trousers.

Assessment criteria

The learner can:

- 6.1 develop a **statement of intent**
- 6.2 use ¼ scale templates to test a **set of developments** for a skirt or trouser block
- 6.3 **produce an accurate fashion pattern and toile** for a client to a chosen design
- 6.4 **present** a finished pattern and toile
- 6.5 produce a **cost sheet**
- 6.6 produce **production timescales**
- 6.7 **evaluate** finished patterns and toiles.

Range**Statement of intent**

Written description of the suggested design which satisfies client requirements including costs and timescales.

Set of developments

eg flare, A line, panels, pleats, yokes, gores, vents and waistbands.

Produce an accurate Fashion pattern and toile

A styled development from the block pattern including correct markings and labels, grainlines, notches, balance marks, gathers, pleats, folds, darts, hem and seam allowances.

Make up and fit a toile for the fashion pattern.

Present

Flat folded in a wallet.

Cost sheet

Material costs.

Production timescales

Time taken to plan and create a pattern for a skirt or trousers.

Evaluate

Describe strengths and areas for improvement of the design and process.

Unit 215

Design and make a fashion accessory

UAN:	Y/504/5738
Level:	Level 2
Credit value:	6
GLH:	42
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to design and make a fashion accessory using traditional and innovative techniques with a range of materials.

Learning outcome
The learner will: 1. be able to work safely and effectively using tools and equipment.
Assessment criteria
The learner can: 1.1 identify health and safety regulations relating to making fashion accessories 1.2 describe tools, equipment and materials used to make fashion accessories 1.3 use tools, equipment and materials safely when making fashion accessories.

Range
Regulations COSHH, Portable Appliance Testing (PAT), Health & Safety at Work Act.
Tools, equipment and materials Sewing tools to include cutting tools, sewing machines, pressing equipment. Design materials eg colouring materials, pencils, paper. Embellishing materials eg threads, beads, sequins, fabric paint, studs.

Use tools, equipment and materials

Daily use and maintenance eg care, cleaning and storage, visual checks.

Use of Personal Protective Equipment (PPE): masks, gloves, goggles, apron, surface protection.

Learning outcome

The learner will:

2. understand the characteristics of materials required to make fashion accessories.

Assessment criteria

The learner can:

- 2.1 describe **a range of materials for fashion accessories**
- 2.2 describe a range of **surface decoration techniques**
- 2.3 describe the **characteristics** of a range of materials used for making fashion accessories
- 2.4 identify a range of **haberdashery** required for making fashion accessories.

Range**Range of materials for fashion accessories****Materials**

eg natural and synthetic fabrics in light, medium and heavy weights, faux and natural skins.

Accessories

eg body adornment, fabric hats, belts, waspies, bags, shawls, embellished scarves, gloves, waistcoats, boleros.

Surface decoration techniques

eg stitches, embellishments, fabric paint, studs, application of lace, eyelets and lacing.

Characteristics

Care and cleaning instructions for materials, flammability.

Haberdashery

eg threads, needles, embellishments, fastenings, bag handles.

Learning outcome

The learner will:

3. be able to research contextual influences relating to the design of fashion accessories.

Assessment criteria

The learner can:

- 3.1 describe **current trends** for accessory design
- 3.2 **research** designs in fashion accessories:
 - historical
 - cultural

- contemporary
- 3.3 present research in a **logical format**.

Range
<p>Current trends In vogue fashion accessories.</p> <p>Research From primary and secondary sources, eg high street trends, key designer makers, websites, books, journals, exhibitions and shows, museums.</p> <p>Logical format Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.</p>

Learning outcome
<p>The learner will:</p> <p>4. be able to plan, prepare and sample materials for making a fashion accessory.</p>
Assessment criteria
<p>The learner can:</p> <p>4.1 develop a range of own design ideas</p> <p>4.2 sample techniques and processes for making fashion accessories</p> <p>4.3 estimate the cost and time required to make fashion accessories.</p>

Range
<p>Own design ideas Develop original ideas for a fashion accessory eg roughs, collages, developed design drawings showing the use of colour, line, texture, shape and form, from a range of sources for inspiration.</p> <p>Techniques and processes Prepare, eg press, paint, embellish. Explore the use of traditional and innovative techniques eg stitch, pierce, punch. Apply: findings, studs, jewels, embellishments. Record annotated samples.</p> <p>Estimate Rough calculation of the time needed and cost to make fashion accessories.</p>

Learning outcome

The learner will:

5. be able to make a fashion accessory.

Assessment criteria

The learner can:

- 5.1 develop a **statement of intent**
- 5.2 produce a range of **samples specific to a chosen design**
- 5.3 **make** a fashion accessory to a selected design
- 5.4 **finish** a fashion accessory
- 5.5 **present** a finished fashion accessory following a design specification
- 5.6 produce a **cost sheet**
- 5.7 produce a **production timescale**
- 5.8 **evaluate** a completed fashion accessory.

Range**Statement of intent**

Written description of the suggested design for the item which satisfies client requirements. This must include a working drawing of the item to be made.

Samples specific to a chosen design

Materials chosen for the item must be used for these samples.

Make

Use the techniques sampled to make an accessory to the sketched design.

Record the steps followed during the construction process including any adjustments eg photographic, written.

Finish

eg press off or steam the accessory without marking the surface, finish the edges.

Present

Photograph and display the finished item eg folded, on a hanger, modelled.

Cost sheet

Materials used – eg materials, embellishments, threads, etc.

Production timescale

Time taken to plan, prepare and create the fashion accessory.

Evaluate

Describe strengths and areas for further development of the design and process.

UAN:	D/504/5739
Level:	Level 2
Credit value:	6
GLH:	41
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to sample drawing techniques and create fashion illustrations.

Learning outcome
The learner will:
1. be able to work safely and effectively using tools, equipment and materials.
Assessment criteria
The learner can:
1.1 identify health and safety regulations relating to fashion illustration
1.2 describe tools, equipment and materials used for fashion illustration
1.3 use tools, equipment and materials safely for fashion illustration.

Range
Regulations Portable Appliance Testing (PAT), Health and Safety at Work Act, COSHH.
Materials eg paper, pencils, charcoal, colouring mediums.
Tools eg scissors, knives, circle cutters, brushes.
Equipment eg light box, drawing board.

Safely

Daily use and maintenance eg care, cleaning and storage, visual checks.

Learning outcome

The learner will:

2. understand the characteristics of materials used for fashion illustration.

Assessment criteria

The learner can:

- 2.1 describe the **characteristics** of **materials** used for fashion illustration.

Range**Characteristics**

Suitable paper quality, ease of application of drawing and colouring mediums.

Materials

Paper, pencils, charcoal, colouring mediums.

Learning outcome

The learner will:

3. be able to research contextual influences on fashion illustration.

Assessment criteria

The learner can:

- 3.1 **research** fashion illustrations from a range of sources
 - historical
 - cultural
 - contemporary
- 3.2 present research in a **logical format**.

Range**Research**

From primary and secondary sources eg key fashion illustrators, drawings created by fashion designers and couturiers, film, printed sources, pattern catalogues, galleries and museums, websites.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to sample drawing techniques for fashion illustration.

Assessment criteria

The learner can:

- 4.1 **sample drawing techniques** used in illustration to show a range of fashion items
 - thumb nail sketches
 - roughs
 - **developed drawings**
- 4.2 create **final sketches** for fashion illustrations which show the use of
 - colour
 - line
 - texture
 - shape
 - form
- 4.3 **estimate** the cost and time required to create fashion illustrations.

Range

Sample drawing techniques

Use body templates for male, female and child illustrations. Learners must be able to draw a full range of garments including blouses, shirts, tops, jackets, coats, skirts – straight and flared, trousers, dresses, casual wear, lingerie and accessories. Be able to show fashion details eg gathers, pleats, pockets, collars, fluidity of fabric.

Developed drawings

Preliminary sketches worked-up to the stage before final sketches are made.

Final sketches

Final developed design drawings and detail drawings for presentation

Store sketches in good order for future referral.

Estimate

Rough calculation of the time needed and cost to create fashion illustrations.

Learning outcome

The learner will:

5. be able to create fashion illustrations.

Assessment criteria

The learner can:

- 5.1 develop a **statement of intent**
- 5.2 select materials for illustrations to be achieved
- 5.3 **create** fashion illustrations to own designs for a **seasonal collection**
- 5.4 **finish** fashion illustrations
- 5.5 **present** fashion illustrations following a design specification
- 5.6 produce **cost sheets**
- 5.7 produce **production timescales**
- 5.8 **evaluate** completed fashion illustrations.

Range**Statement of intent**

Written description of the suggested illustrations which satisfy client requirements.

Create

Draw a range of designs.

Record the steps followed during the making process including any modifications eg photographic or written.

Seasonal collection

A range of garments to cover daywear, outerwear, special occasion wear and accessories, developed for a specific season.

Finish

eg spray worked surfaces with fixative.

Present

eg photograph, scan and copy, display the finished illustrations on a vertical flat surface, in a sketch book or as a video production.

Cost sheet

Material costs.

Production timescales

The time taken to plan, construct and complete the fashion illustrations.

Evaluate

Describe the strengths of the fashion illustrations and detail any areas for improvement.

Unit 217

Design and make a blocked straw hat with a brim

UAN:	R/504/5740
Level:	Level 2
Credit value:	6
GLH:	43
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to design and make a blocked straw hat with a brim.

Learning outcome
The learner will: 1. be able to work safely and effectively using tools, equipment and materials.
Assessment criteria
The learner can: 1.1 identify health and safety regulations relating to millinery 1.2 describe tools, equipment and materials used for millinery 1.3 describe safety factors in the use of tools, equipment and materials relating to millinery 1.4 use tools, equipment and materials safely for millinery.

Range
Regulations Portable Appliance Testing (PAT), Health and Safety at Work Act, COSHH.
Tools Pins, needles, scissors, knives.
Equipment Sewing machines, steamers, millinery irons, needles, pins.
Materials

Natural fibres, studs, feathers, colouring mediums, wire, straw stiffener.

Safely

Daily use and maintenance eg care, cleaning and storage, visual checks.

Use of Personal Protective Equipment (PPE): masks, gloves, goggles, apron, surface protection.

Learning outcome

The learner will:

2. understand the characteristics of materials for making blocked straw hats.

Assessment criteria

The learner can:

- 2.1 describe the characteristics of **materials suitable** for making blocked straw hats.

Range

Materials

Straw cone and capelines, sinamay, bundle straw and similar items.

Suitable

Comfort of the wearer is paramount, weight, pliability.

Learning outcome

The learner will:

3. be able to research contextual influences on the design of straw hats.

Assessment criteria

The learner can:

- 3.1 **research** straw hat designs from a range of sources:
 - historical
 - cultural
 - contemporary
- 3.2 **visually describe** a range of straw hats with brims
- 3.3 present research in a **logical format**.

Range

Research

eg key designer makers, books, films, museums, websites, millinery magazines.

Visually describe

Annotated sketches of straw hats from recognised sources.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to sketch styles for straw hats with brims.

Assessment criteria

The learner can:

- 4.1 select **design materials**
- 4.2 **sketch** a range of straw hat styles including **trims** using
 - colour
 - line
 - texture
 - shape
 - form.

Range

Design materials

Papers, pens, pencil, colouring mediums.

Sketch

Using a head and neck template and source material eg inspirational images from books, journals, films, retail outlets, museum visits.

Trims

Items which are added to the hat to enhance the style. The following trims must be included in the sketches: flowers, feathers, draped fabric, veiling.

Learning outcome

The learner will:

5. be able to plan, prepare and sample materials for straw hats with brims.

Assessment criteria

The learner can:

- 5.1 use a range of **woven millinery straw** pieces to sample **construction techniques**
- 5.2 measure and record head size accurately
- 5.3 create a **working design visual** for a straw hat with a brim
- 5.4 select **blocks** to ensure a desired hat shape and fit is achieved
- 5.5 estimate the cost and time required to make straw hats with brims.

Range
<p>Woven millinery straw Either straw hoods or sinamay lengths can be used.</p> <p>Construction techniques Steam, stitch, join, wire, hem, apply petersham, trim, rolled sinamay edges, embellish. Brim edge finishes: petersham, folded, stitched, bound. Application of trims: fabrics, bows, flowers, beads, veiling, feathers, suede, studs, created straw or sinamay shapes (leaves, flowers, geometric shapes). Record annotated samples with instructions.</p> <p>Working design visual Develop original ideas eg roughs, collages, developed design drawing showing the design influences. Attach samples of materials used.</p> <p>Blocks Pre shaped, sized moulds of wood or similar material over which hats and brims are shaped.</p>

Learning outcome
<p>The learner will: 6. be able to construct a blocked straw hat with a brim.</p>
Assessment criteria
<p>The learner can:</p> <p>6.1 develop a statement of intent</p> <p>6.2 produce a range of samples specific to a chosen design</p> <p>6.3 block the crown and brim of a straw hat</p> <p>6.4 work the brim edge of a straw hat to achieve a chosen design</p> <p>6.5 stiffen a straw hat</p> <p>6.6 fit and finish a straw hat</p> <p>6.7 present a straw hat following the design specification</p> <p>6.8 produce a cost sheet</p> <p>6.9 produce production timescales</p> <p>6.10 evaluate a completed straw hat.</p>

Range**Statement of intent**

Written description of the suggested design which satisfies client requirements including costs and timescales.

Samples specific to a chosen design

Chosen straw or sinamay must be used for these samples.

Block

Use water or steam to dampen and soften the straw sufficiently for shaping over the chosen block. Secure in place to dry.

Record the steps followed during the construction process including any adjustments eg photographic, written.

Stiffen

Apply straw stiffener or PVA.

Fit

Personally fit the hat to ensure accuracy.

Finish

Add head ribbon to the head line, trim the hat, satisfy the design specifications and intended use.

Present

Photograph and display the finished hat eg on a mannequin head, hat stand, block or modelled.

Cost sheet

Material costs.

Production timescale

The time taken to plan, construct and complete the straw hat.

Evaluate

Describe strengths, areas for improvement and any adjustments made for the design and process.

Unit 218

Design and make a blocked felt hat with a brim

UAN:	Y/504/5741
Level:	Level 2
Credit value:	6
GLH:	42
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the learner with the practical skills and knowledge needed to design and make a blocked felt hat with a brim.

Learning outcome
The learner will: 1. be able to work safely and effectively using tools, equipment and materials.
Assessment criteria
The learner can: 1.1 Identify health and safety regulations relating to millinery 1.2 describe tools, equipment and materials used for millinery 1.3 describe safety factors in the use of tools, equipment and materials relating to millinery 1.4 use tools, equipment and materials safely for millinery.

Range
Regulations Portable Appliance Testing (PAT), Health and Safety at Work Act, COSHH.
Tools Pins, needles, scissors, knives.
Equipment Sewing machines, steamers, millinery irons.
Materials Natural fibres, studs, feathers, leather, colouring mediums, wire,

felt stiffener.

Safely

Daily use and maintenance eg care, cleaning and storage, visual checks

Use of Personal Protective Equipment (PPE): masks, gloves, goggles, apron, surface protection.

Learning outcome

The learner will:

2. know the characteristics of materials for making blocked felt hats.

Assessment criteria

The learner can:

- 2.1 describe the characteristics of **materials suitable** for making blocked felt hats.

Range

Materials

Cones and capelines made from wool felts, peach bloom, fur felts and similar items.

Suitable

Comfort of the wearer is paramount, weight, pliability.

Learning outcome

The learner will:

3. be able to research contextual influences on the design of felt hats.

Assessment criteria

The learner can:

- 3.1 **research** felt hat designs from a range of sources
 - historical
 - cultural
 - contemporary
- 3.2 **visually describe** a range of felt hats with brims
- 3.3 present research in a **logical format**.

Range

Research

eg key designer makers, books, films, museums, websites, millinery magazines.

Visually describe

Annotated sketches of felt hats from recognised sources.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to sketch styles for felt hats with brims.

Assessment criteria

The learner can:

4.1 select **design materials**

4.2 **sketch** a range of felt hat styles including **trims** using

- colour
- line
- texture
- shape
- form.

Range

Design materials

Papers, pens, pencil, colouring mediums.

Sketch

Using a head and neck template and source material eg inspirational images from books, journals, films, retail outlets, museum visits.

Trims

Items which are added to the hat to enhance the style. The following trims must be included in the sketches: flowers, feathers, draped fabric, veiling.

Learning outcome

The learner will:

5. be able to plan, prepare and sample materials for felt hats with brims.

Assessment criteria

The learner can:

5.1 use a range of millinery felt pieces to sample **construction techniques**

5.2 measure and record head size accurately

5.3 create a working design visual for a felt hat with a brim

5.4 select **blocks** to ensure a desired hat shape and fit is achieved

5.5 select **felt hoods** which allow sufficient material for a desired hat shape to be achieved

5.6 estimate the cost and time required to make felt hats with brims.

Range**Construction techniques**

Steam, stitch, join, wire, hem, apply petersham, trim, embellish.

Brim edge finishes: petersham, folded, cut, scalloped, punched, pierced, stitched.

Application of trims: fabrics, bows, flowers, veiling, feathers, leather, studs, created felt shapes (leaves, flowers, geometric shapes).

Record annotated samples with instructions.

Blocks

Pre shaped, sized moulds of wood or similar material over which hats and brims are shaped.

Felt hoods

Cones, capelines.

Learning outcome

The learner will:

6. be able to construct a blocked felt hat with a brim.

Assessment criteria

The learner can:

6.1 develop a **statement of intent**

6.2 produce a range of **samples specific to a chosen design**

6.3 **block** the crown and brim of a felt hat

6.4 work the brim edge of a felt hat to achieve a chosen design

6.5 **stiffen** a felt hat

6.6 **fit** and **finish** a felt hat

6.7 **present** a felt hat following the design specification

6.8 produce a **cost sheet**

6.9 produce **production timescales**

6.10 **evaluate** a completed felt hat.

Range**Statement of intent**

Written description of the suggested design which satisfies client requirements including costs and timescales.

Samples specific to a chosen design

Chosen hat fabrics must be used for these samples.

Block

Use water or steam to wet the felt sufficiently for shaping the hood over the chosen block. Secure in place to dry.

Record the steps followed during the construction process including any adjustments eg photographic, written.

Stiffen

Apply felt stiffener.

Fit

Personally fit the hat to ensure accuracy.

Finish

Add head ribbon to the head line, line and trim the hat, satisfy the design specifications and intended use.

Present

Photograph and display the finished hat eg on a mannequin head, hat stand, block or modelled.

Cost sheet

Material costs.

Production timescale

The time taken to plan, construct and complete the felt hat.

Evaluate

Describe strengths, areas for improvement and any adjustments made for the design and process.

Unit 219

Understand how to work for a client to create a product

UAN:	M/504/5907
Level:	Level 2
Credit value:	2
GLH:	13
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	In this unit the learner will develop an understanding of the conventions and practices required for conducting a business meeting with a client, develop a brief for and plan the production of a creative product.

Learning outcome
The learner will: 1. understand conventions and practices for a meeting with a client.
Assessment criteria
The learner can: 1.1 describe key aspects of meeting processes and procedures 1.2 describe the importance of taking notes and recording outcomes at meetings 1.3 describe professional practice when dealing with clients.

Range
Key aspects eg the notification of meeting, agenda, location, post meeting procedures.
Recording outcomes Taking notes eg as a reminder, and the formal recording of outcomes and key decisions.
Professional practice Maintaining personal safety, time keeping, appropriate dress,

appropriate body language, polite and focused communication, respecting the contributions of others.

Learning outcome

The learner will:

2. know how to present a viable product to a client.

Assessment criteria

The learner can:

- 2.1 describe methods of **presenting** product ideas to a client
- 2.2 explain why a product meets the **requirements** of a particular client
- 2.3 describe the requirements for an **agreement to proceed** with a project.

Range

Presenting

eg visuals, sketches, photographs, maquette, scale model, electronic presentation.

Requirements

Time, cost, specification, quality.

Agreement to proceed

Signed off drawings, dated, payment terms, staged payment, timescales for delivery.

Any special conditions eg delivery to a particular venue, installation.

Learning outcome

The learner will:

3. know how to plan the production of a creative product.

Assessment criteria

The learner can:

- 3.1 identify **stages in an action plan** for the production of a product
- 3.2 identify **considerations** for sourcing materials
- 3.3 describe the **importance of monitoring** a project.

Range

Stages in an action plan

eg preparing for production, production timescales, evaluating.

Considerations

Catalogue specialist suppliers, check delivery times, check current costings, possible alternatives, risks.

Importance of monitoring

To ensure that timescales and budget are adhered to, to be able to update the client.

Unit 220**Create a website using web design application templates**

UAN:	T/504/5908
Level:	Level 2
Credit value:	2
GLH:	15
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	In this unit the learner will develop the knowledge and skills for creating a website using design application techniques.

Learning outcome

The learner will:

1. know the features of a website.

Assessment criteria

The learner can:

- 1.1 identify different styles of multiple page websites used to promote products
- 1.2 describe the effectiveness of different features used on websites
- 1.3 describe the features for navigating a website
- 1.4 describe the effects of image sizes in downloading web pages.

Learning outcome

The learner will:

2. know the implications for creating a website.

Assessment criteria

The learner can:

- 2.1 identify **guidelines** that affect the creation of websites
- 2.2 describe how **copyright constraints** affect the use of information

2.3 describe **ways to make a website accessible** to all users.

Range**Guidelines**

WC3

Worldwide Web Consortium.

Copyright constraints

Having written permission to use text or images generated by others.

Use of copyright to protect intellectual property rights.

Ways to make a website accessible

WC3

Websafe/browser safe colour palette.

Learning outcome

The learner will:

3. be able to create a multiple page website using web design application templates.

Assessment criteria

The learner can:

- 3.1 plan the **layout** of website content
- 3.2 input **content** for a website
- 3.3 use templates, editing and formatting tools to create a website
- 3.4 check size, alignment and orientation of images
- 3.5 **proof read** a website to ensure quality
- 3.6 **publish** a finished website.

Range**Layout**

Page design, how features will be used, navigation.

Content

Images and text.

Proof read

Check: spelling and grammar, accuracy of content, image quality, page layout.

Publish

Upload to a local network or public host.

Unit 221

Product promotion using social media

UAN:	A/504/5909
Level:	Level 2
Credit value:	2
GLH:	16
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	In this unit the learner will learn the knowledge and skills for using social media to promote a product.

Learning outcome
The learner will: 1. know the benefits and risks of promoting a product through social networks.
Assessment criteria
The learner can: 1.1 describe how social networks are used to promote products 1.2 describe the benefits of using social networks to promote a product 1.3 describe the risks of using social networks to promote a product.

Range
Social networks Web based means for users to interact via the internet.
Benefits Speed, accessibility, ease of use.
Risks Threats to privacy, personal safety, trustworthiness.

Learning outcome
The learner will: 2. know how social network applications are used.
Assessment criteria
The learner can: 2.1 define what is meant by social media 2.2 identify common social networking sites 2.3 outline what is meant by an online identity 2.4 identify ways in which social networks can be accessed 2.5 describe the concept of social media 'friends' 2.6 identify guidelines and ethical considerations concerning the use of social networks.

Range
Ethical considerations Moral issues or principles to be considered when using social networks.

Learning outcome
The learner will: 3. be able to create a social networking profile for a product.
Assessment criteria
The learner can: 3.1 use a social networking application template to create a profile for a product 3.2 upload digital media content to a social networking site to promote a product 3.3 add contacts to a social networking profile 3.4 take precautions to ensure own safety and privacy when working online.

Range
Profile for a product A page on a web based site containing promotional details for a product.
Digital media Digital images, scans of images or drawings.

Learning outcome
The learner will: 4. be able to use a social network to communicate with others to promote a product.
Assessment criteria
The learner can: 4.1 send messages to others using a social network to promote a product 4.2 create a group in a social networking site to share product information 4.3 post comments to a social network to promote a product.

Unit 222

Producing promotional publications

UAN:	M/504/5910
Level:	Level 2
Credit value:	2
GLH:	15
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the practical skills and knowledge needed to produce promotion publications.

Learning outcome

The learner will:

1. know how designs and page layouts are used for promotional publications.

Assessment criteria

The learner can:

- 1.1 describe different types of documents used to promote products
- 1.2 identify **restrictions** on the use of promotional materials
- 1.3 describe how **page design and layout** increases the effectiveness of a publication
- 1.4 compare different types of **paper and inks** used for publications.

Range

Restrictions

Distribution, placement, language, copyright, size.

Page design and layout

Visual appeal, key information easily visible, visuals relevant to the product. Size, colour, position of logo, white space.

Paper and inks

Weight and surface finish of papers and card stock, inks: eg gloss medium, satin, colour, permanence of ink CMYK.

Learning outcome

The learner will:
2. be able to create publications for creative products.

Assessment criteria

The learner can:
2.1 describe how **copyright constraints** affect the use of information
2.2 select page design and layout for promotional publications
2.3 input **product information** into templates for editing and formatting
2.4 save electronic files securely for retrieval.

Range

Copyright constraints
Having written permission to use text or images generated by others.
Use of copyright to protect intellectual property rights.

Product information
Self developed text, image(s) of own product, artwork or craftwork.

Learning outcome

The learner will:
3. be able to edit and format publications.

Assessment criteria

The learner can:
3.1 edit publications using template editing and formatting tools
3.2 manipulate images and graphics **accurately**
3.3 format page layout for **effective presentation**
3.4 proof read documents to ensure a **quality output**.

Range

Accurately
Image and font clarity and sizing.

Effective presentation
Visually appealing.
Formatted to avoid ‘widows and orphans’ in columns and pages.
Economical use of paper and card.

Quality output
Accuracy of content, quality of images, positioning on the page

within printable boundaries, print quality.

Learning outcome

The learner will:

4. be able to evaluate publications.

Assessment criteria

The learner can:

4.1 evaluate publications for impact .

Range

Impact

Visually appealing, concise information in a readable format.

Unit 223

Design and make a 3D felt item

UAN:	L/504/7289
Level:	Level 2
Credit value:	6
GLH:	38
Endorsement by a sector or regulatory body:	This unit is endorsed by Creative Skillset, the Sector Skills Council for creative industries including fashion and textiles.
Aim:	This unit provides the practical skills and knowledge needed to make a 3D item from hand made felt. The learner will explore and develop traditional and innovative techniques in the creation of the item.

Learning outcome
The learner will: 1. be able to work safely and effectively using tools, equipment and materials
Assessment criteria
The learner can: 1.1 identify health and safety regulations relating to feltmaking 1.2 describe tools, equipment and materials used for feltmaking 1.3 use tools, equipment and materials safely to make 3D felt items.

Range
Regulations COSHH, Health and Safety at Work Act, Portable Appliance Testing (PAT)
Tools, equipment and materials Kettles, carders, felting needles, pressing tools, measuring tools. Design materials eg colouring materials, pencils, paper, dyes.
Use tools, equipment and materials Daily use and maintenance eg care, cleaning and storage, visual checks Use of PPE: apron, surface protection

Learning outcome

The learner will:

2. know the characteristics of materials required for feltmaking

Assessment criteria

The learner can:

- 2.1 describe the **characteristics** of a **range of materials** used in feltmaking
- 2.2 describe a range of **colouring techniques** used in feltmaking.

Range**Characteristics**

Care and cleaning instructions for felted 3D items - flammability; match fibre content to colouring medium.

Range of fabrics

Wool, silk, man-made fibres, dyed and undyed, natural and synthetic fabrics, natural and synthetic yarns.

Colouring materials

Methods of adding colour to fibres and to hand made felt eg dye, fabric paint, spray paint, fibre blending, embellishment with stitch, beads, studs.

Learning outcome

The learner will:

3. be able to research contextual influences relating to the design of 3D felt items

Assessment criteria

The learner can:

- 3.1 describe **current trends** in feltmaking
- 3.2 **research** designs in 3D felt items
 - historical
 - cultural
 - contemporary
- 3.3 present research in a **logical format**.

Range**Current trends**

Work seen at major exhibitions. In vogue 3D felt items eg interior décor – cushions, wall hangings, textile jewellery, body accessories – hat, belt, bag, waistcoat.

Research

From primary and secondary sources, eg key designer makers, the natural and man made environment, websites, books, journals, exhibitions and shows, museums.

Logical format

Research presented in an organised manner to present to an individual eg folio, sketch book, electronic presentation.

Learning outcome

The learner will:

4. be able to plan, prepare and sample materials for 3D felt items

Assessment criteria

The learner can:

- 4.1 develop a range of **own design ideas** incorporating
 - colour
 - line
 - texture
 - shape
 - form
- 4.2 select **materials** for felt samples
- 4.3 **experiment** with fabric to make samples using **feltmaking techniques**
- 4.4 **record** techniques and processes used to make samples
- 4.5 estimate the cost and time required to make a 3D felt item.

Range**Own design ideas**

Develop original ideas eg roughs, collages, templates, sample design drawings

Materials

Fibres, yarns, fabrics and embellishments

Experiment

Use fibres, yarns, fabrics, colouring mediums, embellishments, stencils, print blocks.

Feltmaking techniques

Explore the use of traditional and innovative techniques.

Make felt using wet techniques and add to the surface with dry techniques.

Calculate shrinkage, prepare wool fibres by carding, produce half and fully felted samples, use undyed wool to make felt with different surface effects, use dyed wool to make different surface effects, make felt samples to show inlay and mosaic effects, add other fibres, yarns and stitches to the surface, make a resist template and use it to produce 3D felt, shape felt around found objects, colour wool tops, blend fibres to achieve colours, make single and multi coloured felt, nuno felt.

Record

Experiments - colour recipes; techniques, embellishment processes.

Learning outcome

The learner will:

5. be able to create a 3D felt item

Assessment criteria

The learner can:

- 5.1 develop a **statement of intent**
- 5.2 produce a range of **samples specific to a chosen design**
- 5.3 **create** a 3D felt item specific to a selected design
- 5.4 **finish** a 3D item
- 5.5 **present** a 3D felt item following a design specification
- 5.6 produce a **cost sheet**
- 5.7 produce **production timescales**
- 5.8 **evaluate** a completed 3D felt item.

Range**Statement of intent**

Written description of the suggested design for the item which satisfies client requirements. This must include a working drawing of the item to be created.

Samples specific to a chosen design

Materials chosen for the item must be used for these samples eg selected wool tops, additional fibres and yarns, fabrics

Create

Use chosen techniques and record the steps followed during the construction process including any adjustments eg photographic, written

Finish

Press off or steam the 3D item without marking the surface of the felt.

Present

Photograph and display the finished item.

Cost sheet

Material costs

Production timescales

Time taken to plan, create, and make the 3D felt item.

Evaluate

Record strengths and areas for further development of the design and process.



Appendix 1 Sources of general information

The following documents contain essential information for centres delivering City & Guilds qualifications. They should be referred to in conjunction with this handbook. To download the documents and to find other useful documents, go to the **Centres and Training Providers homepage** on www.cityandguilds.com.

Centre Manual - Supporting Customer Excellence contains detailed information about the processes which must be followed and requirements which must be met for a centre to achieve 'approved centre' status, or to offer a particular qualification, as well as updates and good practice exemplars for City & Guilds assessment and policy issues. Specifically, the document includes sections on:

- The centre and qualification approval process
- Assessment, internal quality assurance and examination roles at the centre
- Registration and certification of learners
- Non-compliance
- Complaints and appeals
- Equal opportunities
- Data protection
- Management systems
- Maintaining records
- Assessment
- Internal quality assurance
- External quality assurance.

Our Quality Assurance Requirements encompasses all of the relevant requirements of key regulatory documents such as:

- Regulatory Arrangements for the Qualifications and Credit Framework (2008)
- SQA Awarding Body Criteria (2007)
- NVQ Code of Practice (2006)

and sets out the criteria that centres should adhere to pre and post centre and qualification approval.

Access to Assessment & Qualifications provides full details of the arrangements that may be made to facilitate access to assessments and qualifications for learners who are eligible for adjustments in assessment.

The **centre homepage** section of the City & Guilds website also contains useful information such on such things as:

- **Walled Garden:** how to register and certificate candidates online
- **Events:** dates and information on the latest Centre events
- **Online assessment:** how to register for e-assessments.

Centre Guide – Delivering International Qualifications

contains detailed information about the processes which must be followed and requirements which must be met for a centre to achieve 'approved centre' status, or to offer a particular qualification. Specifically, the document includes sections on:

- The centre and qualification approval process and forms
- Assessment, verification and examination roles at the centre
- Registration and certification of candidates
- Non-compliance
- Complaints and appeals
- Equal opportunities
- Data protection
- Frequently asked questions.

Useful contacts

UK learners General qualification information	T: +44 (0)844 543 0033 E: learnersupport@cityandguilds.com
International learners General qualification information	T: +44 (0)844 543 0033 F: +44 (0)20 7294 2413 E: intcg@cityandguilds.com
Centres Exam entries, Certificates, Registrations/enrolment, Invoices, Missing or late exam materials, Nominal roll reports, Results	T: +44 (0)844 543 0000 F: +44 (0)20 7294 2413 E: centresupport@cityandguilds.com
Single subject qualifications Exam entries, Results, Certification, Missing or late exam materials, Incorrect exam papers, Forms request (BB, results entry), Exam date and time change	T: +44 (0)844 543 0000 F: +44 (0)20 7294 2413 F: +44 (0)20 7294 2404 (BB forms) E: singlesubjects@cityandguilds.com
International awards Results, Entries, Enrolments, Invoices, Missing or late exam materials, Nominal roll reports	T: +44 (0)844 543 0000 F: +44 (0)20 7294 2413 E: intops@cityandguilds.com
Walled Garden Re-issue of password or username, Technical problems, Entries, Results, e-assessment, Navigation, User/menu option, Problems	T: +44 (0)844 543 0000 F: +44 (0)20 7294 2413 E: walledgarden@cityandguilds.com
Employer Employer solutions, Mapping, Accreditation, Development Skills, Consultancy	T: +44 (0)121 503 8993 E: business@cityandguilds.com
Publications Logbooks, Centre documents, Forms, Free literature	T: +44 (0)844 543 0000 F: +44 (0)20 7294 2413

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As the UK's leading vocational education organisation, City & Guilds is leading the talent revolution by inspiring people to unlock their potential and develop their skills. We offer over 500 qualifications across 28 industries through 8500 centres worldwide and award around two million certificates every year. City & Guilds is recognised and respected by employers across the world as a sign of quality and exceptional training.

City & Guilds Group

The City & Guilds Group operates from three major hubs: London (servicing Europe, the Caribbean and Americas), Johannesburg (servicing Africa), and Singapore (servicing Asia, Australia and New Zealand). The Group also includes the Institute of Leadership & Management (management and leadership qualifications), City & Guilds Licence to Practice (land-based qualifications), the Centre for Skills Development (CSD works to improve the policy and practice of vocational education and training worldwide) and Learning Assistant (an online e-portfolio).

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